

Statute of the University of Pisa

"Important notice: This is a courtesy translation from the Italian original. In all matters of interpretation, the original Italian version is the sole version to have legal value."

TITLE I - General purposes and activities of the University of Pisa

Article 1 - Nature and objectives

1. The University of Pisa, hereinafter the "University", is a public institution which enjoys full autonomy. Its purpose is the processing, development and transmission of knowledge. It contributes to the cultural, civil and economic progress of the country.
2. It guarantees full freedom of research and teaching.
3. It promotes, organises and supports research. It provides the intellectual and professional development of its students and those engaged in research and teaching. Following the third mission concept, it favours the dissemination of knowledge and culture, as well as the transmission and valorisation of understanding in the context of economic and cultural development of the territories, in compliance with social and environmental sustainability, without undermining the quality of life in those same territories.
4. It operates as a complex and integrated system, where all the components contribute to achieving the "University's" institutional goals.
5. It has full power under both public and private law, which it exercises in pursuit of its institutional goals. It implements scientific, teaching, organisational, financial and accounting independence in accordance with the general principals set out in existing legislation and this Statute.
6. In order to reach its institutional goals the "University" encourages and implements forms of collaboration with other universities, research centres, local, national and international public authorities and scientific, cultural and economic institutions both of a public and private nature. For this same reason, the "University" participates in the Comitato Regionale di Coordinamento della Toscana.

Article 2 – Fundamental values

1. The "University" acknowledges the values set out by the Italian Constitution, the Universal Declaration of Human Rights, the European Convention on Human Rights and the Charter of Fundamental Rights of the European Union and pursues its activities in accordance with these.
2. It considers equality among people as a fundamental value and, thus, does not engage in acts of discrimination of any nature, guaranteeing equal rights to study, work, research and personal career advancement.
 - 2a. It promotes the equal representation of gender in every aspect of academic life and in particular, in the nomination and composition of the "University" bodies.
3. It affirms its pluralist and independent nature, free from any denominational, ideological, political or economic conditioning.
4. The "University" pursues its activity in a democratic way, guaranteeing and defending the freedom of expression and thought, the broadest participation in the decision making process, their transparency and the publication of the acts.
5. It ensures that all decisions are ethical and objective.
6. It supports people with disabilities, removing any obstacles which hinder the fruition of activities and "University" services.
7. It promotes conditions which ensure the right to study.
8. It acknowledges the competences, experience, abilities and commitment of all those who operate within its structures.
9. Its activities follow criteria based on economic values, efficiency and effectiveness, in accordance with the principles of autonomy of the scientific and didactic structures, programming, assessment, staff responsibility and the evaluation of coherence between objectives and results.

Article 3 – Institutional activities

1. The primary institutional activities of the “University” are research and education, carried out within a framework of the free exchange of ideas and fully respecting the fundamental values mentioned above, freedom of research and teaching on behalf of the teaching staff, professors and researchers, and the rights of the students, the technical and administrative staff and of all those involved in these activities, wherein the principal objective and point of reference is the “University” institution and community as a whole.
2. Other institutional activities include those whose aim is the initial introduction to research, the spread of culture, technology transfer, the provision of techno-scientific services and the protection of health.
3. The “University” ensures a close link between research activities and teaching; it also ensures that individuals and its structures receive all that is necessary in order to execute institutional activities within the boundaries of the funds available while ensuring an equal distribution of the same funds.
4. It endorses the values, principles and implementing measures of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers.
5. It adopts a system of programming and overall monitoring of the administration and bases its policies on the principal of economic and financial stability in order to guarantee the sustainability of all the “University” activities.
6. It sustains and values relations with its alumni and promotes collaboration with subjects including associations, whose aim is to maintain and develop these same relations.

Article 4 – Research activities

1. The “University” recognizes the fundamental role of research freely proposed by individual scholars or organised groups. It promotes the development of these activities by using its own funds and both public and private contributions.
2. It acknowledges the principles of full and open access to scientific literature and encourages free circulation online of research results in order to ensure the widest diffusion of knowledge while respecting intellectual property rights and agreements with public and private subjects and authorities.
3. It makes provisions for structures in support of research including financial, logistic and staffing resources.
4. It enters into contracts and agreements for research from public and private commissioning authorities. It publishes research results in accordance with the reserve clauses agreed by these authorities.
5. It evaluates research solely on the basis of its scientific quality, using the criteria generally adopted by the diverse scientific communities at both national and international level.
6. Participation in the research activities referred to in paragraph 4 is regulated by specific terms. These terms also indicate the quotas destined to further support the research referred to in paragraph 1 of the present article and to the development of teaching and training activities.
7. The “University” guarantees that all scientific experiments are carried out in accordance with the principals of respect for living beings, human dignity and the protection of the environment. To this end, it seeks the opinion of specially created independent and interdisciplinary committees.

Article 5 – Teaching and training activities

1. The “University” defines and periodically updates the educational courses on offer and establishes the regulations of the various study courses with respect to the resources available and a suitable and sustainable development programme, in accordance with current legislation.
2. It organises, coordinates and upholds the teaching activities required to obtain the qualifications.
3. The effectiveness of the educational process and the cultural and professional adequacy of the curricula are constantly subject to assessment.
4. It endorses the training and research activities provided for in the doctoral and specialisation courses, also through the creation of scholarships.
5. It promotes and stipulates contracts and agreements with national and international universities and research institutes, and with public and private bodies in order to provide students with the broadest range of training opportunities and possibilities of obtaining joint qualifications.
6. It pays particular attention to the activities dealing with orientation both incoming and outgoing as well as in cooperation with public and private bodies, to ensure mentoring activities.

7. It establishes permanent and recurring professional development courses in different cultural and professional fields also in collaboration with external bodies.
8. It provides areas and structures for study and social life, also in collaboration with the relevant bodies; it favours those activities self-managed by the students in the field of culture and cultural exchanges, sport and free time, to be carried out according to the rules and in a civilized manner as well as respecting the rights of the entire “University” community.
9. It encourages the pursuit, spread and development of “University” physical education and sport in collaboration with the “University” sports centre (CUS) and any other related bodies.
10. The teaching activities of the “University” are carried out in the following fields:
 - a. Bachelor’s and Master’s degree courses set up according to the existing legislation, and which lead to the conferral of the appropriate qualifications;
 - b. PhD and graduate school courses conferring respectively PhDs and postgraduate diplomas.
11. The courses and above-mentioned schools may also be set up in conjunction with other Italian and foreign universities, on the basis of specific conventions.
12. The “University” may set up permanent and recurrent scientific specialisation courses and further education courses for postgraduate students of both Bachelor’s and Master’s degrees, which lead to postgraduate diplomas at levels I and II.

Article 6 – Health and Welfare activities

1. The “University” is the guarantor of those institutional functions such as activities of research, teaching and welfare which are an integral part of the health area.
2. It establishes and maintains relations with the Tuscan Region in the field of healthcare activities carried out on behalf of the national health service; it deliberates on the matter accordingly, safeguarding the freedom of research and teaching and respecting the legal status of its personnel.

Article 7 – The right to information

1. The “University” guarantees the transmission of information on all the activities carried out and, in particular, on the objectives, the methods followed, those responsible for the activities and the means of funding.
2. The resolutions of the collegial bodies and the relative minutes on record are authentic instruments and are published in accordance with the rules laid down by the “University”, in compliance with the right to privacy.
3. The “University” guarantees, also by means of specific regulations, the right to access administrative documents, the right to participate in administrative procedures and the right to public access.

Article 8 – Personnel

1. The “University” endorses permanent contracts of employment, even for part time employment. Personnel recruitment and selection procedures are defined in accordance with the existing legislation within the relative “University” regulations.
2. It avails itself of those instruments necessary to prevent and eliminate situations and behaviour which may damage the prerogatives, rights and opportunities of individual employees.
3. It safeguards the safety, health and psycho-physical wellbeing of its personnel, ensuring the suitability and adequacy of the structures and work environment, as well as being committed to removing all forms of moral and psychological discrimination, harassment and violence.
4. It establishes and implements professional development schemes, refresher courses and programmes for professional qualifications for its personnel.
5. It encourages cultural, recreational and sports activities of its personnel, carried out in accordance with the rules and respectful coexistence as well as the rights of the entire “University” community, and provides the necessary structures, services and resources.

Article 9 – “University” assets

1. The “University” makes use of its property assets in order to carry out its own activities, managing them effectively, in order to achieve its institutional goals. It holds in special regard properties of historic and artistic importance, and uses them appropriately.
2. It maintains with equal attention, technical equipment, scientific collections, the historical-scientific and historical-artistic documentary and book heritage and other movable items in its possession or at the “University’s” disposal either directly or with the structures that manage them.
3. It acknowledges and safeguards its intellectual property and heritage with due attention.

Article 10 – Regulations

1. The “University” implements the provisions set out in the current Statute and fulfils the objectives by means of the regulatory instruments, following the procedural guidelines stated in Title V.

TITLE II – “University” bodies

Article 11 – “University” bodies

1. The “University” bodies are the following: the Rector, the Academic Senate, the Board of Directors, the Board of Auditors, the Evaluation Committee and the Managing Director.
2. The following bodies have also been established: the Student Representative Council, the Single Committee on Equal Opportunities, Wellness of Employees and Non-Discrimination (CUG), the Disciplinary Board, the Ethics Committee and the Quality Assurance Office.

Article 12 – The Rector

1. The Rector is the “University’s” legal representative and he or she oversees the general functions of guiding, initiating and coordinating the educational and scientific activities. He or she is responsible for pursuing the “University” objectives according to quality criteria while respecting the principles of effectiveness, efficiency, transparency and promoting merit.
2. In particular the Rector:
 - a. convenes and presides over the Academic Senate and the Board of Directors, ensuring the implementation of the respective resolutions;
 - b. adopts urgent measures pertaining to the Academic Senate and the Board of Directors, submitting them for ratification to the pertinent bodies at the first subsequent session;
 - c. guarantees compliance with the law, the Statute and the regulations;
 - d. guarantees autonomy in education and research of the professors and researchers;
 - e. by his or her own decree, issues the Statute and the “University” regulations and their relevant modifications, approved by the Academic Senate and the Board of Directors; he or she also issues regulations pertaining to the single structures, in compliance with the procedures set out in article 46;
 - f. proposes to the Board of Directors the three-year programme document, taking into account the proposals and opinions of the Academic Senate;
 - g. proposes to the Board of Directors the appointment of the Managing Director;
 - h. proposes to the Board of Directors the budget and balance sheets provided according to “University” regulations for administration, finance and accounting, and stipulates agreements and contracts within his or her jurisdiction in compliance with the existing legislation;
 - i. in accordance with articles 40 and 41, initiates disciplinary measures against professors and researchers, imposing sanctions that are no higher than censorship and submits proposals to the Academic Senate regarding the violation of the “University’s” Code of Ethics;
 - j. presents a report on the state of the “University” normally at the beginning of each academic year;
 - k. appoints the “University” representatives to the boards of both public and private bodies, organisations and societies; appoints, subject to the opinion of the Academic Senate and the Board of Directors, “University” representatives to firms, companies and other bodies controlled by the “University” with or without participative functions, regardless of the legal status; with regard to the legal status of the teaching staff, adopts the acts conferred to him or her by law and by “University” legislation;

- l. carries out all other functions not expressly attributed to other bodies by the present Statute.
- 2a. The Rector appoints, by his or her own decree, the Deputy-Rector, chosen from the full professors of the “University”, who shall substitute him or her in all functions in case of absence or incapacity.
- 2b. In order to execute his or her mandate, the Rector may appoint Vice-Rectors, with competences in general sectors, chosen from the “University’s” full-time teaching staff. From the “University” teaching staff he or she may also appoint Delegates with competencies in specific sectors. The Vice-Rectors and Delegates answer directly to the Rector, who is responsible for their actions with regard to the tasks assigned to them. The Rector may delegate signing responsibility to the Vice-Rectors for certain acts within the limits set out in the act of delegation.
- 2c. The Deputy-Rector, Vice-Rectors and Delegates may, at the Rector’s proposal, sit on the “University” advisory committees, without the right to vote, on topics relative to their field of competence. The Rector may invite individual Vice-Rectors and Delegates to the preliminary discussions in the Academic Senate and Board of Directors on topics related to their field of competence.
- 2d. The Rector, Deputy-Rector, Vice-Rectors and Delegates may ask the Academic Senate to limit their teaching activity in accordance with the existing legislation, for the duration of their appointment, notwithstanding the obligation to hold at least one course or teaching module.
3. The Rector is elected from among the full professors of the Italian universities who are working full time and have put forward their candidacy according to paragraph 7 below. The Rector holds office for a single term of six academic years, without the possibility of re-election.
4. The electorate for the election of the Rector consists of:
 - a. tenured professors
 - b. tenured researchers
 - c. fixed-term contract junior researchers
 - d. fixed-term contract senior researchers
 - e. full-time technical-administrative staff including language teachers (CEL);
 - f. student and doctoral student representatives on the Academic Senate, the Board of Directors and Department Councils.
5. The votes expressed by voters in point c. above, are weighted to represent one vote for every two cast, to reach both the quorum for each round of voting and for the majority needed for election.
6. The votes expressed by voters in point e. above, with the exclusion of the members of the Academic Senate and the Board of Directors, who have a full vote, are weighted to represent one vote for every six cast, both to reach the quorum for each round of voting and for the majority needed for election.
7. Candidacy to the Rectorship is presented at a specific meeting of the electoral body which takes place before the first round of voting. The candidacy must then be formalized and is valid if it is endorsed by a minimum of sixty voters and a maximum of eighty. Once the candidacy has been endorsed it may be used again if the first round of voting is repeated. Signatures placed by voters in points c. and d. of paragraph 4 above, are weighted according to paragraphs 5 and 6 in the final count of signatures valid in support of the candidacy.
8. No voter may endorse more than one candidacy unless the candidate who received the endorsement withdraws his or her candidacy.
9. The procedure for the election of the Rector is carried out in one or more rounds as indicated below. The electoral calendar is established before the meeting of the electoral body for the presentation of the candidacies and, where the votes are valid following the criteria in paragraphs 10 and 11, the electoral procedure must be concluded within sixty days of the date for the aforesaid meeting.
10. The Rector is elected after the first round of voting if a candidate receives the absolute majority of the votes castable. The first round of voting is valid if at least 20% of the votes castable are expressed and there are candidates admitted to the second round. Candidates are admitted to the second round if they received at least 10% of the votes castable. A candidate is admitted to the second round of voting if there are no other candidates admitted only in the case where he or she receives at least 20% of the votes castable. In the event where the first round of voting is not valid, new candidacies may be presented following the criteria set out in paragraphs 7 and 8 above.
11. The Rector is elected after the second round of voting if a candidate receives the absolute majority of the votes castable. If no candidate is elected, and providing that the number of votes obtained by the two

candidates who received the highest number of votes in the second round exceeds fifty percent of the votes cast, a ballot is held between the two candidates who received the most votes following the criteria set out in paragraphs 12 and 13 below. If the requirements for a second ballot are not reached, the electoral procedure starts again from the first round of voting, new candidacies may be presented following the criteria set out in paragraph 7 and a new vote is held following the criteria in paragraph 10 above.

12. The ballot is considered valid however many votes are cast and the candidate with the highest number of votes is elected.

13. If two candidates receive the same number of votes in the ballot, the candidate with the highest number of years in service is elected or, in case of a further draw, the candidate who is youngest is elected.

14. In each round of voting, any vote given to a candidate who is not eligible will be considered null.

15. The Rector is appointed by decree of the Minister. Should the Rector leave his or her post for any reason, the Dean of the full professors in the Academic Senate will replace the Rector in carrying out the activities of ordinary administration until new elections are completed. In the event where the Dean who has replaced the Rector presents his or her candidacy following the criteria in paragraph 7, he or she automatically loses the position and the full professor in the Academic Senate with the highest number of years in service replaces him or her.

16. The procedures for the election of the Rector are set out in the General Regulations of the "University" and ensure the secrecy of voting and the impossibility of tracing the will expressed by each group of voters set out in paragraph 4.

Article 13 – The Academic Senate

1. The Academic Senate is the representative body of different components of the "University" and performs regulatory, coordinative, advisory and proactive functions.

2. It approves the General Regulations of the "University".

3. It approves, with the favourable opinion of the Board of Directors:

- a. changes to the Statute, approved by the absolute majority of its components;
- b. the Code of Ethics;
- c. the regulations regarding the functioning of the collegial bodies of the "University" referred to in article 11, paragraph 2 and of the centres of the "University" referred to in article 39, paragraph 5;
- d. all the rules and regulations regarding teaching activities as well as the regulations with regard to scientific activities, including those pertaining to departments and other structures;
- e. the regulations for doctoral courses;
- f. the general criteria necessary to define the indicators and priorities for the evaluation of the teaching and research activities and the interventions necessary for the right to study, taking into account the view of the Evaluation Committee;
- g. changes in the academic fields pertaining to a department;
- h. the assignment of courses of study to departments;
- i. the general criteria for the assignment of the teaching staff to the departments;

3b. It approves the other "University" regulations, having consulted the Board of Directors.

3c. It checks the legitimacy and merit of the regulations governing the functioning of the departments and other structures referred to in title III.

4. It formulates proposals and expresses mandatory opinions:

- a. in the fields of teaching, research and student services, as established by the current Statute and the "University" regulations;
- b. with regard to the establishment, modification or closure of departments and schools, in addition to the establishment, activation, closure or cancellation of courses or locations;
- c. on the three-year programme;
- d. on the budget and balance sheets provided for under the "University" regulations regarding administration, finance and accounting;
- e. on the indicators and priorities for the evaluation of teaching and research activities and the interventions necessary for the right to study;
- f. on agreements and contracts, also appertaining to the formation of associations, for the organisation of services in teaching and research;

- g. on the level of the fees and contributions owed by students.
6. It defines the criteria for the allocation of resources to teaching and research activities, and student services.
7. It acts as a coordinator and link between the departments and the schools; in particular it oversees the annual teaching programme of the courses of study, in order to guarantee their sustainability and ensure the optimisation of the use of teaching staff, with particular regard to the courses of study held by teaching staff who are not assigned to the Department where the course is taught.
8. At the Rector's proposal, it takes decisions regarding the violation of the Code of Ethics, in cases not contemplated by the Disciplinary Board.
9. The Academic Senate acts on all other issues assigned to it under national university legislation, the current Statute and the regulations.
10. The Academic Senate may, at the instigation of at least a third of its members and with a resolution adopted by a majority of at least two thirds, propose to the electorate a motion of no confidence in the Rector. The motion of no confidence may be proposed no earlier than two years after the beginning of the Rector's mandate. The procedure for the vote of no confidence, set in motion by the Dean of the full professors of the "University" within thirty days of the resolution by the Academic Senate, is subject to specific regulations. The vote of no confidence is valid if approved by the absolute majority of the electorate for the elections of the Rector. Votes are counted following the criteria established for the election of the Rector.
11. The Academic Senate is composed of twenty-seven members:
- a. the Rector who presides over it;
 - b. eighteen full-time teaching staff members, elected from among the tenured professors and researchers, three for each of the six cultural sectors referred to in paragraph 20. For each cultural sector one representative must be a Department Director; the other two must be professors of different ranks or one professor and one researcher;
 - b.i a representative of the researchers on fixed-term contracts, either junior or senior;
 - c. two representatives of the technical-administrative staff with permanent contracts, including language teachers (CEL);
 - d. four student representatives;
 - e. a representative of the doctoral students.
12. The Managing Director and the Deputy Rector participate in the meetings of the Academic Senate without the right to vote.
13. The mandate for members elected to the Academic Senate lasts for four academic years and is renewable consecutively only once; the mandate for the representatives of the researchers on a fixed-term contract, and of the student and doctoral student representatives lasts for two years and is renewable consecutively only once; the mandate for the representatives of the researchers on a fixed-term contract terminates when their contract with the "University" expires.
14. The eighteen members of the teaching staff referred to in paragraph 11, point b., three for each cultural sector, are elected by tenured professors and researchers assigned to the departments included in the cultural sectors. For each cultural sector, votes are expressed using two distinct ballot papers: one for the election of the Department directors and the other for the election of the teaching staff who are not Department Directors.
- 14a. The representative of the researchers with a fixed-term contract is elected by researchers with a fixed-term contract.
15. The representatives of the technical-administrative staff are elected by all the technical-administrative staff in service on permanent and fixed-term contracts, including language teachers (CEL), with contracts of no less than two years.
16. The right to stand for election as student representatives is assigned to students who have enrolled for the first time and are no more than one year behind with their studies in the "University" Bachelor's and Master's degrees.
17. The right to vote for student representatives is assigned to students regularly enrolled at the "University".
- 17a. The right to stand for election as the representative of the doctoral students is assigned to doctoral students enrolled in doctoral courses whose administrative seat is the University of Pisa.

17b. The right to vote for the representative of the doctoral students is assigned to doctoral students who have enrolled for the first time in doctoral courses whose administrative seat is the University of Pisa.

18. The representatives of the cultural sectors, the researchers with fixed-term contracts, the technical-administrative staff, the students and doctoral students are elected on the basis of official candidates and are appointed by Rector's decree.

19. The electoral procedures of the various representatives are governed by the General Regulations of the "University".

20. The defining of the cultural sectors and the assignment of a department to a cultural sector is decreed by the Academic Senate, on the proposal of the department, taking into account the academic fields in which the majority of the department's professors and researchers belong to.

Article 14 – The Board of Directors

1. The Board of Directors is the "University" body responsible for government, planning and control.

2. In particular, the Board of Directors performs the following duties:

- a. it approves, by majority of its members, the "University" regulations pertaining to administration, finance and accounting, and with the advice of the Academic Senate, the other regulations assigned to it by existing state legislation;
- b. on the Rector's proposal and with the advice of the Academic Senate, it approves the yearly and multi-year budget and the three-year programme document; it verifies the coherence of the final balance sheet with the preliminary budget and decrees its approval;
- c. it transmits a copy of both the yearly and three-yearly budget and the final balance sheet to the Minister of Education, Universities and Research and the Minister of Economy and Finance;
- d. it resolves, on proposal of the Academic Senate or with its advice, on the activation, modification or closure of the departments and schools;
- e. it resolves, on proposal of the Academic Senate or with its advice, on the establishment, activation, closure or cancellation of courses and locations; in conjunction with the approval of the establishment of courses, it expresses an opinion on the related teaching systems;
- f. it approves the proposals for calls formulated by the departments, with specific reference to their financial sustainability;
- g. it approves the requests by teaching staff over variations of assignment to departments, taking into account the view of the Academic Senate and the advice of the departments in question, subject to confirmation of the requirements of these departments and on the basis of the general criteria set out in the "University" regulations.
- h. it delivers an opinion to the Academic Senate on the regulations pertaining to it as well as on the Code of Ethics;
- i. it performs the disciplinary duties concerning professors and researchers, in accordance with Art. 41, and the related implementing regulation;
- j. it approves the planning acts concerning personnel and defines the requirements of the teaching staff and technical-administrative personnel for all "University" structures;
- k. it appoints the Managing Director;
- l. it resolves on the identification of the material, economic and financial resources to be allocated for the different purposes and their distribution among the central and associated structures;
- m. it approves, with the advice of the Academic Senate, and taking into account the view of the Evaluation Committee, the indicators and priorities for the evaluation of teaching and research activities and the interventions necessary for the right to study;
- n. it establishes, taking into account the view of the Evaluation Committee, the necessary criteria for the indicators and priorities that are needed for the evaluation of the technical-administrative management;
- o. it assesses the operability of the management taking into consideration the indications of the Evaluation Committee;
- p. it approves agreements and contracts, also appertaining to the formation of associations, for the organisation of services in teaching and research;

- q. it resolves on the property development plan, the acquisition of immovable property, as well as the alienation and transfer of immovable goods belonging to the “University”, approving the implementation of the related interventions in accordance with the specific “University” regulations regarding administration, finance and accounting;
 - r. it defines, with the advice of the Academic Senate, the level of the fees and contributions owed by students.
3. The Board of Directors acts on all other issues assigned to it under national university legislation, the current Statute and the regulations.
4. The Board of Directors is composed of:
- a. the Rector, who presides over it;
 - b. five members from within the “University”, one of whom from the technical-administrative personnel on a permanent contract, who possess proven competence in the field of management or a high level of specific professional experience with particular regard to the fields of culture and science or individuals from the international scientific environment;
 - c. two members from outside the “University”, chosen from Italian or foreign individuals who possess proven competence in the field of management or a high level of specific professional experience with particular regard to the fields of culture and science or individuals from the international scientific environment;
 - d. two student representatives, elected from the students enrolled for the first time and who are no more than one year behind with their studies in the “University” Bachelor’s and Master’s degrees and PhDs whose administrative seat is the University of Pisa.
5. The external members must not have worked for the “University” for three years prior to their appointment and are not allowed to work for the “University” for the entire duration of their appointment. The internal members, with the exception of the technical-administrative member, are full-time professors or researchers.
6. Candidacies for external members are presented following public announcements; those for internal members are disciplined by Rector’s decree. In both cases, the candidacies must be accompanied by appropriate resumes that will be widely publicised.
7. The Academic Senate formulates a judgement on the acceptability of the candidacies through a rigorous examination of the competences requested and defines a shortlist of at least eight candidates for the teaching component, a shortlist of at least two candidates for the technical-administrative component and a shortlist of at least four candidates for the external component. In the absence of the aforementioned numerical requisites or non-compliance of the gender quota in the shortlist of a component, the deadline for the presentation of candidacies will be extended once only for the component in question, according to the rules set out in the General Regulations of the “University”.
8. Within the aforementioned shortlists, the teaching staff are elected by professors and researchers, also by those on fixed-term contracts; the technical-administrative component is elected by technical-administrative personnel, also by those on fixed-term contracts, hired with no less than a two-year contract, including language teachers (CEL). As for the external members, the Rector appoints them from the corresponding shortlist.
9. The General Regulations of the “University” define the procedures for the election of the members from the teaching staff, the technical-administrative personnel and the student representatives.
- 9a. The right to vote for student representatives is assigned to students regularly enrolled at the “University” and to doctoral students enrolled in doctoral courses whose administrative seat is the University of Pisa.
10. The Board of Directors is appointed by Rector’s decree. The members elected or designated will remain in office for three academic years, with the exception of the student representatives who will remain in office for two years. The mandate is renewable consecutively only once.
11. The Deputy-Rector and the Managing Director participate in the meetings of the Board of Directors without the right to vote.

Article 15 – The Evaluation Committee

1. The Evaluation Committee evaluates the efficiency, effectiveness and quality of the administrative management, the teaching and research activities and interventions in support of the right to study. In these

areas, it expresses opinions on the related criteria and indicators, which will be approved by the Academic Senate and the Board of Directors.

In particular, the committee carries out the following tasks:

- a. it verifies the quality and effectiveness of the teaching programme, also on the basis of the indicators identified by the joint committees of the departments and schools, in accordance with article 36;
 - b. it verifies the research activities carried out by departments and the adequacy of the teaching contracts of the scientific or professional curricula referred to in article 23, paragraph 1 of Law No. 240/2010;
 - c. it evaluates the structures and personnel referred to in article 14 of the Legislative Decree No. 150/2009, in agreement with ANVUR, in order to contribute, with full autonomy and its own methods of organisation, to the advancement of merit and the improvement of organisational and individual results.
 - d. it carries out the functions assigned to it by law, the current Statute and the “University” regulations, acting in accordance with the provisions therein.
2. The committee enjoys full autonomy of action and has right of access to “University” documents and data. It reports its actions to the Rector on a quarterly basis.
3. The committee is composed of:
- a. six members who are highly qualified for the activities referred to in paragraph 1, three of whom holding no role in the University of Pisa;
 - b. two members elected from the students, following rules set out in the General Regulations of the “University”.

The curricula of the members referred to in point a. above are published on the “University” website.

4. The members, including the President and with the exclusion of the student representative, are nominated by the Academic Senate, on the Rector’s proposal; all members are appointed by Rector’s decree. Members of the Evaluation Committee remain in office for three years, with the exception of the student representative who remains in office for two years, and the appointment is renewable consecutively only once.

Article 16 – The Board of Auditors

1. The Board of Auditors checks the administrative accounting, financial and asset management of the “University”.
2. In particular, it supervises the principles of administration and accounting, ensuring that their legitimacy, regularity and correctness are in line with the Legislative Decree No. 286/1999. Each member of the board:
 - a. participates in the meetings of the Board of Directors, without the right to vote;
 - b. inspects the management of the “University” structures, both collectively and by means of individual power, granted by the President to the members of the committee;
 - c. carries out the functions provided for under the “University” regulations regarding administration, finance and accounting.
3. The methods used by the board are set out in the “University” regulations regarding administration, finance and accounting.
4. The board is composed of three full members and two alternate members as follows:
 - a. one full member, with the role of President, appointed by the Academic Senate, on the Rector’s proposal, from the administrative and accounting judges and State attorneys;
 - b. one full member and one alternate member, appointed by the Ministry of Economy and Finance;
 - c. one full member and one alternate member chosen by the Ministry of Education, University and Research.

At least two of the board members must be on the Official Register of Auditors.

5. The members of the board are appointed by Rector’s decree. They remain in office for three years and the appointment is renewable consecutively only once.

Article 17 – The Managing Director

1. On the basis of the policies established by the Board of Directors, the Academic Senate and the Rector, within the limits laid down by the current legislation, the Managing Director is responsible for the overall management and organisation of services, material resources and technical-administrative personnel of the "University", with the tasks and powers provided for under the current Statute in accordance with article 16 of the Legislative Decree No. 165/2001.

2. In particular, the Managing Director:

- a. supervises the implementation of strategic and operational planning;
- b. ensures the correct execution of the programmes, projects and objectives defined by the governing bodies, entrusting their management to the directors and managers in the organisational units;
- c. proposes to the governing bodies, the *performance* plan and ensures its execution;
- d. ensures the execution of resolutions passed by the "University" bodies;
- e. directs, coordinates and checks the activities of the directors and managers of the organisational units with regard to the activities assigned to them and may assume substitutional power in the event of inaction or for reasons of need and urgency;
- f. defines the general criteria of the organisation of the administrative and technical structures, both of the "University's" central services, and of the teaching and scientific structures and service structures, by appointing the respective managers where required;
- g. adopts the acts of management and administrative measures and holds the power over expenditure and the implementation of revenue provided for under the current Statute or the "University" regulations;
- h. stipulates contracts of general interest to the "University" and concludes agreements necessary to the management and organisation of the services provided for under the current Statute or the "University" regulations;
- i. decides on the active or passive stance in disputes and work controversies involving technical-administrative personnel, with the power to reconcile and accommodate;
- j. participates, without the right to vote, in meetings of the Board of Directors and the Academic Senate;
- k. carries out all other functions required of him or her under existing legislation, the current Statute and the "University" regulations.

3. For the purposes of assessment, the Managing Director presents a yearly report to the Board of Directors and the Academic Senate, on the activities carried out and the operating results reached in the framework of the programmes, projects and objectives defined by the governing bodies.

4. The office of Managing Director is assigned by the Board of Directors, on the Rector's proposal, taking into account the view of the Academic Senate, to an individual who possesses a high level of professional qualifications and many years' experience in managerial positions both in the public and/or private sector.

5. The position is regulated by a fixed-term contract of duration of no longer than four years and is renewable.

6. In the event of serious or persistent failure to comply with the directives of the governing bodies or following negative operating results, the Board of Directors, taking into account the advice of the Academic Senate, on the Rector's proposal or the proposal of four members of the board itself, may revoke the office before the term is completed.

7. The Managing Director, taking into account the view of the Rector, appoints a Deputy Director from the tenured directors of the "University" whose task is to cooperate with the Managing Director in all tasks and functions and to substitute him or her in case of absence or impediment; the Deputy Director loses his office contextually when the Managing Director's term runs out or ceases.

Article 18 – The Student Representative Council

1. The Student Representative Council is the body which represents the students of the "University" of Pisa. It has full autonomy in the organisation and coordination of the students and the related representation and has the task of promoting student participation.

2. The council has advisory and proactive functions with regard to:

- a. the teaching regulations;
- b. the regulations regarding teaching activities in accordance with articles 25 and 34;
- c. the implementation of the right to study;

- d. the efficiency of services;
 - e. guidance and tutoring activities;
 - f. the regulation for the distribution of funds for cultural activities self-managed by the students;
 - g. the presence, needs and interests of the “University” students with regard to the territory.
3. The council resolves on the implementation of training activities which are self-managed by the students in the fields of culture and cultural exchanges, sport and free time.
4. The council resolves on the distribution of funds for cultural activities which are self-managed by the students, subject to their evaluation in compliance with the rules in the related regulations.
5. The council expresses mandatory opinions on the following subjects:
- a. the “University” teaching regulations and the activation and cancellation of courses of study;
 - b. changes to the rules and regulations of courses of study under the jurisdiction of the Academic Senate;
 - c. the level of contributions and fees owed by the students;
 - d. modifications to the Statute and general regulations, exclusively with regard to issues concerning the students;
 - e. the “University’s” annual budget;
 - f. the regulations governing the functioning of the Student Representative Council.

The opinion is disregarded when it is not received within fifteen days of the transmission of the text of the proposal to the council.

6. Nullified.

7. The council is composed of the students elected to the Academic Senate, the Board of Directors, the bodies of management and control of the right to study and the committee for “University” sports. Students elected directly to the associations pertaining to the cultural sectors of the “University” are also part of the council and must not be inferior in number to those who are members by right. The total number of members must not exceed forty.

8. The “University” provides the support in terms of logistics and staffing, necessary to the functioning of the council.

9. The regulations for the functioning of the council provided for in article 13, paragraph 3, point c., must include the election of a President chosen from within, who represents the council for all intents and purposes.

Article 19 – The Committee on Equal Opportunities, Wellness of Employees and Non-Discrimination

1. The Committee on Equal Opportunities, Wellness of Employees and Non-Discrimination is hereby established.

2. The committee performs the following duties:

- a. promotes equal opportunities for all those studying and working in the “University”, proposing measures and actions aimed at preventing and contrasting any form of indiscriminate, in particular with regard to gender, sexual orientation, race, ethnic origins, religion, personal and political beliefs, conditions of disability and age;
- b. promotes true equality between genders, identifying potential discrimination, both direct and indirect, in areas of professional training, in access to employment, in working conditions, in career advancement, in salary, and adopts the initiatives necessary to eliminate it. It arranges positive action plans aimed at preventing discrimination and promoting conditions of true equality for the under-represented gender;
- c. promotes the diffusion of the culture of equal opportunities also through the enhancement of gender studies and the pursuit of scientific, formative and cultural activities;
- d. promotes actions which favour the creation of a working environment based on organisational wellbeing, opposing any form of discrimination and moral, physical, or psychological violence;
- e. favours the adoption of policies respecting the life and work balance;
- f. undertakes proactive, advisory and monitoring duties which fall within the context of its responsibility.

3. The committee is based on equal representation and is made up of members appointed by each of the most representative trade union organisations in the “University” and by representatives of the

administration belonging to both the teaching staff and the technical-administrative personnel, as well as the same number of alternate members. Two students appointed by the Student Representative Council also participate in the committee meetings, without the right to vote.

4. The procedures for the foundation of the committee, even following an electoral process, and its functioning, are ruled by specific regulations which must in all cases ensure an equal representation of both genders.

5. The committee members hold office for four years and the office may be renewed consecutively once only.

Article 20 – The Disciplinary Board

1. The Disciplinary Board is responsible for carrying out the preliminary enquiry for disciplinary proceedings against “University” professors and researchers and expresses a binding opinion with regard to this.

2. The board is composed of seven full members of whom three are full professors, two are associate professors, two are researchers, and the same number of alternate members, all full-time tenured staff. Four full members of whom two full professors, one associate professor, one researcher and the same number of alternate members must be tenured to other universities. External members are appointed from a shortlist proposed by the Rector and by the Academic Senate, who decide by majority of the teaching staff members. Internal members are elected by each member of the tenured teaching staff, following the procedure set out in the General Regulations of the “University”. The board respects the principles of peer review and varies its composition as defined by the procedures set out in the specific “University” regulations.

3. Both internal and external members are appointed by Rector’s decree, remain in office for three academic years and may not be appointed or re-elected for a second consecutive term of office. The board chooses the President from within its ranks by majority of its members.

4. Participation on the Disciplinary Board does not give rise to any form of remuneration, allowance or reimbursement of expenses.

Article 20a – The Ethics Committee

1. The “University” Ethics Committee is responsible for the preliminary activities for ascertaining violations with respect to the provisions set out in the Code of Ethics provided for in article 40.

2. The committee is composed of the President and six members of whom one is a full professor, one an associate professor, one a researcher, one a member of the technical-administrative personnel, one an undergraduate student, one a doctoral student or a postgraduate student whose course does not include a training or job contract. For each full member an alternate member is appointed.

3. Both the full and alternate members are appointed by the Academic Senate, by qualified majority, from shortlists of three names proposed by the Rector. The members, appointed by Rector’s decree hold office for two years.

Article 20b – The Quality Assurance Office

1. The “University” Quality Assurance Office supervises the appropriate and consistent implementation of the procedures of quality assurance, guaranteeing the flow of information within the structures involved, as well as externally with regard to Anvur.

2. The Quality Assurance Office:

- a. organises and controls the continuous update of information as regards the quality of the “University” courses of study required by state legislation;
- b. supervises the regular implementation of quality assurance procedures for the teaching activities in accordance with what was programmed and declared;
- c. monitors the opinion surveys of students, near-graduates and postgraduates while maintaining their anonymity;
- d. regulates and checks the periodic revision of courses of study;
- e. evaluates the effectiveness of improvement measures and their effective consequences;
- f. verifies the continuous update of information with regard to the quality of the “University” research provided for under state legislation;
- g. supervises the regular implementation of quality assurance procedures for research activities in accordance with what was programmed and declared;

- h. ensures the correct flow of information to and from the Evaluation Committee and the joint committees with regard to matters of the latter's competences.
3. The Quality Assurance Office is composed of six members of the teaching staff, one for each of the cultural sectors laid down in article 13, appointed by Rector's decree, nominated by the Academic Senate; a student representative indicated by the Student Representative Council; the manager or his representative of the office competent in this matter. The Quality Assurance Office is presided over by a tenured full professor of the "University" chosen by the Rector from among the teaching staff members. Members hold office for three years, with the exception of the student representative member, who holds office for two years, and is renewable for only one consecutive term.
4. The regulations laid down in article 13, paragraph 3, point c. may attribute further powers to the office as regards quality enhancement within the "University", in compliance with state legislation.

Article 21 – Preliminary committees for the functioning of the Academic Senate and the Board of Directors

1. In order to improve the functioning of the Academic Senate and the Board of Directors, committees may be established to provide information on common topics. The General Regulations discipline their composition and operation.
2. For each scientific area, an area committee is established, made up of representatives of the teaching staff (professors and researchers, even on fixed-term contracts) assigned to the area in question. The area committee is entrusted with formulating motivated proposals to the competent academic bodies for the assignment of funding for research activities planned autonomously.
3. The definition of the scientific areas, the composition and operational modes of the committees set out in paragraph 2 are disciplined by the General Regulations of the "University".

TITLE III – Teaching, scientific and service structures

Article 22 – The Department

1. The Department is the structure on which the "University" bases the organisation of its institutional objectives.
2. The Department is characterized by a framework of homogeneous subjects defined in a declaratory judgment, which includes a list of academic fields, designated with reference to lines of research and educational syllabus also of a multi-disciplinary nature.
3. The Department:
- promotes, coordinates and manages research activities, carried out within its own area, with respect for the scientific autonomy of each member of the teaching staff, and guaranteeing equal and regulated access to its resources;
 - promotes, coordinates and manages teaching activities of one or more Bachelor's and Master's degree courses, Schools of Specialisation, doctoral courses and postgraduate degree courses also in collaboration with other structures, with respect for the teaching autonomy of each member of the teaching staff.
4. The establishment and the closure of a Department are decided by the Board of Directors, on the proposal of the Academic Senate; a resolution of establishment or closure automatically implicates the modification of the list referred to in paragraph 14 of the present article.
5. Modifications of the academic sectors with respect to a Department are decided by the Academic Senate by a majority of its members, and with the advice of the Board of Directors, after receiving the proposal or the opinion of all the members of the Department Councils in question. The corresponding resolution of the Academic Senate automatically implicates the modification of the list of academic fields of the Department referred to in paragraph 14 of the present article.
6. At least forty members of teaching staff are necessary in order to establish a Department. Exceptions to this rule may be approved by the Board of Directors, taking into account the advice of the Academic Senate or proposed by the latter, in cases where a Department is entirely or for the most part composed of members of the "University" teaching staff from a CUN area, while respecting however the limit of thirty members for the whole of the subsequent five-year period. In the event that the number of teaching staff falls below these limits for a period of two years, the Board of Directors proceeds with the relevant closure of the Department.

7. Each member of the teaching staff is assigned to only one Department.
8. The teaching staff are assigned to the Department which made the call for tenure, the moment they take up service. The assignment must be maintained for at least three years.
9. The request by a member of the teaching staff to be assigned to a Department to which he or she does not belong may be approved by the Board of Directors with the advice of the Academic Senate and the Departments involved, subject to a review of the requirements of the Department in question and on the basis of the general criteria set out in the “University” regulations.
10. The Department establishes its own operational regulations which are approved by the relevant Council, transmitted to the Academic Senate to be monitored in accordance with the rules laid down in article 46 of the current Statute, and issued by Rector’s decree.
11. The Department is autonomous in its management and administration, which it undertakes following the procedures established in the “University” regulations for administration, finance and accounting.
12. In order to meet specific demands of a scientific nature, the operational regulations may include the activation of different areas within the Department, and defines the limits, the conditions and the objectives of these areas. The areas are known as sections and have no external representation.
13. The requirements for teaching staff and technical-administrative personnel of each Department is decided by the Board of Directors, with the advice of the Academic Senate, and is updated within the framework of the three-year programme, in accordance with current legislation, or in the event of activation or closure of Departments. These requirements may be updated in the event of variations of the assignment of teaching staff.
14. The list of Departments with the relevant academic fields and their placement in the cultural sectors is annexed to the current Statute.

Article 23 – Department bodies

1. Department bodies are:
 - a. the Director;
 - b. the Council;
 - c. the Executive Committee;
 - d. the Joint Committee of teaching staff and students.

Article 24 – The Department Director

1. The Director represents the Department and performs roles of initiative and promotion.
2. In particular the Director:
 - a. convenes and presides over the Council and the Executive Committee and implements the relevant resolutions;
 - b. adopts urgent measures pertaining to topics within the remit of the Council, submitting them to the Council in question for approval in the first convocation thereafter;
 - c. ensures that the Department complies with the rules of the current legislation, the national university legislation, the current Statute and “University” regulations;
 - d. is responsible for the management of the premises, inventory items and services of the Department according to standards of functionality, efficiency and cost-effectiveness and in compliance with the rules for hygiene and safety in the workplace. The Director may delegate his or her functions in accordance with the procedure laid down by the law;
 - e. executes all the administrative, financial and accounting acts of the department, following the procedures set out in the “University” regulations and with respect to the competencies of the administrative officer; the acts which include the use of research funds are executed by the Director in consultation with their title-holders, in accordance with criteria of efficiency and timeliness and following what is laid down in the “University” regulations;
 - f. authorizes research trips for Department staff;
 - g. formulates requests for spaces, funding and staffing necessary for the implementation of research projects and the pursuit of teaching activities;

- h. encourages, in collaboration with the teaching staff of the department, the activities necessary to obtain the funding required for the scientific and teaching activities of the department, also through the stipulation of contracts and agreements with both public and private authorities;
 - i. prepares an annual report on the research activities carried out by the department, with the advice of the Executive Committee;
 - j. ensures the fulfillment of the obligations related to the review and evaluation of the teaching activities;
 - k. with the advice of the Executive Committee and in consultation with the administrative officer, prepares annually the economic and financial statements necessary for the definition of the "University's" single budget as set out in the "University" regulations for administration, finance and accounting;
 - l. appoints, on the proposal of the Presidents of the Councils of the course of study in question, the academic qualifications boards.
3. The Director also acts on all other issues assigned to him or her under current legislation, national university legislation, the current Statute and the "University" regulations.
4. The Director is elected from the full professors who are tenured; in the event of there being no full professors available, associate professors may stand for election. Associate professors may also stand for election if the quorum needed for the aforesaid election is not reached in two rounds of voting.
5. The Director is elected through secret ballot, by members of the Department Council, by a majority of those entitled to vote in the first round of voting and by an absolute majority of voters in the second round of voting. In the event of non-election after the second round of voting, a ballot is held between the two candidates who received the highest number of votes in the last election. In the event of a draw, the candidate with the highest number of years in service is elected, and in the event of a further draw, the younger in age is elected. Each round of voting is valid if at least half of those entitled to vote participate.
6. The Director is appointed by Rector's decree and holds office for four academic years. He or she may not be re-elected immediately.
7. The Director may be removed from office after one year in office through a motion of just cause presented by at least a third of the members of the Council who have the right to vote. The dismissal motion must be presented to the Dean of the full professors of the Department who convenes the Council in order to discuss and vote the motion within fifteen days of the motion itself. The text of the motion must be attached to the meeting summons.
8. The Director nominates a Deputy Director from the full professors of the Department. The Deputy Director, who is appointed by Rector's decree, substitutes the Director in all functions in the event of absence or incapacity, and the Deputy Rector holds office for the entire mandate of the Director, unless otherwise stated. The Deputy Director may be removed from office by Rector's decree, on the advice of the Director.

Article 25 – The Department Council

1. The Council is the body responsible for the orientation, programming and coordination of the Department.
2. The Council:
 - a. promotes and coordinates research activities in accordance with the independence and initiatives of individual members of the teaching staff;
 - b. encourages initiatives aimed at spreading knowledge and transferring externally scientific and technical competences;
 - c. plans the annual teaching programmes for the courses of study within the Department, also in collaboration with other Departments;
 - d. approves the operational regulations of the Department;
 - e. defines an appropriate use of resources;
 - f. proposes the establishment, activation or cancellation of courses of study, doctoral courses and Schools of Specialisation, with the advice of the relevant Councils as far as the cancellation is concerned, also in collaboration with other Departments;
 - g. proposes the activation of postgraduate diploma courses;

- h. approves the economic and financial statements of the Department necessary for the definition of the “University’s” single budget as set out in the “University” regulations for administration, finance and accounting;
 - i. resolves on the use of funds allocated to the Department for the pursuit of its institutional objectives and on the deployment of Department spaces and equipment;
 - j. proposes changes to the rules and regulations of courses of study within the Department, on the advice of the relevant course of study Councils and the Joint Committee;
 - k. endorses teaching programmes which are not aimed at attaining university qualifications but which fulfill the need for professional qualifications, training for new professional profiles and lifelong learning, also proposed by and in collaboration with external bodies;
 - l. approves the stipulation of contracts and agreements of interest to the Department in compliance with “University” regulations;
 - m. formulates motivated proposals for the recruitment of teaching staff in the academic fields of the Department, on the proposal of or with the advice of the Council of the course of study;
 - n. proposes calls for teaching staff, in accordance with current legislation and the Code of Ethics;
 - o. formulates motivated proposals for the recruitment of technical-administrative personnel.
3. The Council also acts on all other issues assigned to it under current legislation, national university legislation, the current Statute and the “University” regulations.
4. The Council is composed of all the professors and researchers, both tenured and on fixed-term contracts, assigned to the Department; the administrative officer of the Department participates in the Council meetings with the role of secretary responsible for writing the minutes, without the right to vote.
- The following are also part of the Council:
- a. a representative of the technical-administrative personnel assigned to the department;
 - b. a representative of the students from the courses of study within the Department;
 - c. a representative of the doctoral and postgraduate students from the doctoral courses and Schools of Specialisation respectively, within the Department;
 - d. a representative of the research fellows of the Department.
5. The representatives referred to in point a. of the previous paragraph hold office for four academic years and the office is renewable consecutively only once; those mentioned in points b., c., and d. of the same paragraph hold office for two academic years and the office is renewable consecutively only once.
6. The number of elections and the procedures for the election of the aforesaid representatives are laid down in the General Regulations of the “University”.

Article 26 – The Department Executive Committee

1. The Executive Committee assists the Director in his or her functions and engages in preliminary activities on all the subjects assigned to the Department Council.
2. The Executive Committee resolves on subjects specifically designated to it by the Department Council. The resolution to approve the mandate, adopted by the majority of the Department Council members, defines the criteria, the time limit and the limits of the mandate, whose contents may not, however, exceed ordinary administration. Under no circumstances may the competences specifically assigned to the Department Council under article 25, paragraph 2, be included in the mandate to the Executive Committee, with the exception of points i. and m.
3. The Executive Committee is composed of the Director, the Deputy Director, a representative of the technical-administrative personnel, a student representative, a representative of the doctoral and postgraduate students and research fellows, and by members of the teaching staff, divided evenly between the full professors, associate professors and researchers, with no fewer than two representatives for each category. The administrative officer of the Department participates in the Executive Committee meetings with the role of secretary responsible for writing the minutes, without the right to vote.
4. The Executive Committee is elected following the procedures laid down in the Department regulations, in accordance with the General Regulations of the “University”, within a month of the Director taking up office and holds office for the entire mandate of the Director.
5. The operational procedures for the Executive Committee are set out in the Department regulations.

Article 27 – Nullified

Article 28 – The Interdepartmental School

1. In order to coordinate and rationalise teaching activities, two or more departments which have common disciplinary criteria with respect to the teaching programme, may, by the majority of the members of the respective Councils, propose the establishment of a joint structure denominated School. The establishment and activation of a School is decided by the Board of Directors with the advice of the Academic Senate.
2. The assignment of a Department to existing Schools is decided by the Board of Directors with the advice of the Academic senate, on the proposal of the relevant Council, formulated by the majority of its members, with the favourable opinion of the School.
3. In cases where the activities of teaching and research are flanked by welfare activities, the School assumes responsibility for dealings with the national health service, coordinates the proposals put forward by the departments with regard to teaching subjects and expresses opinions on proposals over teaching programmes and resources in order to guarantee the inseparability of the abovementioned activities.
4. The withdrawal of a Department from the School is decided by the Board of Directors with the advice of the Academic Senate, on the proposal of the relevant Council, formulated by the majority of its members.
5. The Schools may not exceed twelve in number.
6. Each Department may belong to only one School, with the exception of those cases in which, in relation to the amount and relevance of its teaching activities and on the basis of criteria laid out in the General Regulations of the “University”, a Department may be authorized by the Board of Directors, with the advice of the Academic Senate, to belong to more than one School. In any event, for the purposes of establishing a School, each Department may be counted only once.
7. The School bodies are:
 - a. the Council;
 - b. the President;
 - c. the Joint Committee of teaching staff and students.
8. The School establishes its own operational regulations which are approved by the relevant Council, transmitted to the Academic Senate to be monitored in accordance with the rules laid down in article 46, and issued by Rector’s decree.
9. Schools must be established with no additional cost bearing on the “University” budget.

Article 29 - The President of the School

1. The President represents the School and is responsible for the management, vigilance and coordination of the School’s activities. The President deals with the relationship among the Directors of the Departments and the Presidents of the courses of study involved, and convenes and presides over the School Council, implements the resolutions, and draws up the agenda of the relevant meetings.
2. The President is elected through secret ballot by the members of the Council, within its ranks, from the tenured full professors. In the first round of voting, the President is elected by the majority of the members; in the second round, the President is elected by the absolute majority of the voters. In the event of non-election after the second round of voting, a ballot is held between the two candidates who received the highest number of votes in the last round. In the event of a draw, the candidate with the highest number of years in service is elected, and in the event of a further draw, the younger in age is elected. Each round of voting is valid if at least half of the members of the Council participate.
3. The President is appointed by Rector’s decree. He or she holds office for three academic years and may be re-elected consecutively only once.
4. The President nominates a Vice President from the full professors of the School Council. The Vice President, who is appointed by Rector’s decree, substitutes the Director in all functions in the event of absence or incapacity and he or she holds office for the entire mandate of the President, unless otherwise stated. The Vice President may be removed from office by Rector’s decree, on the advice of the President.

Article 30 – The School Council

1. The Council resolves on the coordination and rationalization of teaching activities with special regard to the management of common services and may propose, with the advice of or instigated by the Departments in question, the activation or cancellation of courses of study relevant to the Departments of the School.
2. In the event that the Departments within the School carry out welfare activities, the Council is also responsible for the ensuing tasks, in accordance with the procedures and limits agreed upon with the Tuscan Region and guaranteeing the inseparability of the welfare functions of teaching staff in clinical subjects from functions of teaching and research.
3. The Council is composed of:
 - a. Directors of the Departments which belong to the School;
 - b. a representation – weighted to represent no more than ten percent of the members of the Department Councils of the School – of the teaching staff elected from the members of the Joint Councils of the aforementioned Departments, from the Presidents of the courses of study pertaining to the Departments of the School, as well as, where relevant, from those in charge of the welfare activities. Members in this representation hold office for three academic years and may be re-elected consecutively once only.
 - c. a representation of students weighted to represent no less than fifteen percent of the members of the Council, elected from the representatives of the students in the courses of study pertaining to the Departments and coordinated by the School. Members in this representation hold office for two years and may be re-elected consecutively once only.
 - d. a representation of the students from the Schools of Specialisation in the Health Sector in the case of the School of Medicine.

Article 31 – Nullified

Article 32 – Courses of Study

1. Each course of study belongs to a Department which defines and implements its teaching programmes, also in collaboration with other departments.
2. In particular cases, set out in the General Regulations of the “University”, courses of study may belong to more than one Department.
3. Courses of study activated in agreement with other bodies, notwithstanding the fact that they belong to a Department, may be managed by structures outside the “University”, subject to the approval of the Board of Directors and the Academic Senate.
4. The assignment of a course of study is decided by the Academic Senate, on the proposal of the Department Council, with the advice of the Council of the course of study and the relevant School Council, if established, and on the advice of the Board of Directors.
5. The establishment, activation and cancellation of a course of study is decided by the Board of Directors , on the proposal of the Department Councils in question, with the advice of the Council of the course of study with regard to cancellation, and the relevant Council of the School if established, and with the advice of the Academic Senate.
6. Procedures for the establishment, including the rules defining the proposal, activation and cancellation of a course of study are laid down in the “University” teaching regulations.
7. The President and the Council are bodies of the course of study.

Article 33 – The President of the course of study

1. The President of the course of study:
 - a. convenes and presides over the Council, coordinates the activities and arranges the implementation of the relevant resolutions;
 - b. adopts urgent measures on matters within the competencies of the Council, submitting them to it for approval in the first subsequent sitting;
 - c. nullified;
 - d. oversees the activities of the course of study, and monitors, by delegation from the Director of the Department, that it is conducted in the correct manner;

- e. proposes to the Director of the Department the composition of the Degree Committee and appoints the Examination Board for each subject.
2. The President also acts on all other issues assigned to him or her under current legislation, the current Statute and the “University” regulations.
3. The President of the course of study is elected by secret ballot, from the tenured professors of the “University” who are part of the Council of the course of study as set out in article 34. With regard to inter-university courses activated on the basis of agreements, professors tenured to other universities who belong to the same Council may be elected. All members of the Council of the course of study have the right to vote.
4. The President is elected by the majority of the voters in the first round of voting and by the absolute majority in the second round. In the event of a non-election after the second round of voting, a ballot is held between the two candidates who received the highest number of votes. Each round of voting is valid if at least half of those entitled to vote participate.
5. The President nominates a Vice President from the tenured professors and researchers of the Council in full-time service. The Vice President substitutes the President in all functions in the event of absence or incapacity and he or she holds office for the entire mandate of the President, unless otherwise stated.
6. The President and the Vice President are appointed by Rector’s decree.
7. The President takes up office on 15th September, holds office for three years and may be re-elected consecutively only once.

Article 34 – The Council of the course of study

1. The Council:
 - a. organises and coordinates teaching activities for the attainment of academic qualifications relevant to the course of study;
 - b. examines and approves the study plans submitted by students for the attainment of academic qualifications;
 - c. investigates new teaching procedures, within the limits of legislative requirements;
 - d. puts forward proposals to the Departments in question for the assignment of teaching positions and the activation of contracts, also for unpaid posts, with regard to the organisation of the teaching programmes;
 - e. monitors the progress of the teaching activities, the results obtained and the functioning of the teaching services available, eliciting the necessary documentation, with the advice of the teaching committee of the course of study referred to in article 36;
 - f. puts forward requests for the development and activation of teaching services;
 - g. submits to the Department Councils proposals relevant to the organisation and use of teaching resources available in order to identify a valid teaching programme;
 - h. formulates proposals and offers advice to the Department Councils in question with regard to organisational modifications pertinent to the courses of study;
 - i. formulates proposals to the Department Councils in question with regard to the organisation of the teaching staff in accordance with the requirements of the course of study;
 - l. proposes to the Department Council the teaching regulations of the course of study;
 - m. nullified;
 - n. resolves, on behalf of those in question, on the recognition of the course of studies completed and the qualifications obtained.
2. The Council also acts on all other issues assigned to it under national university legislation, the current Statute and the “University” regulations.
3. The composition of the Council is renewed each year on 15th September on the basis of the teaching programmes approved annually, except as provided for in paragraph 4a, second sentence, and includes:
 - a. professors and researchers who carry out curricular teaching activities for at least one module or subject in the course of study;
 - b. professors and researchers who do not fall under a. above but who carry out curricular teaching activities worth at least 1 CFU (university formative credit) in the course of study;
 - c. external teaching staff in charge of a module or subject;

- d. teaching staff belonging to other universities who carry out curricular teaching activities worth at least 1 CFU in the course of study, for inter-university courses activated under agreements;
- e. a representation of the students as follows:
 - i) six students for Bachelor's degree courses and single cycle Master's degree courses, which may be raised to eight if the number of students enrolled exceeds one thousand;
 - ii) four students for Master's degree courses, which may be raised to six if the number of students enrolled exceeds five hundred. The student representatives hold office for two years and may be re-elected consecutively only once.

The President of the course of study may invite those who collaborate in supplementary teaching activities to participate in the Council, without the right to vote.

4. Teaching staff of subjects which are spread over more courses participate in all relative Councils, unless they decide to participate in only one or more of these, in which case they inform the Presidents of the courses of study in question, of their choice, in writing. In the case of subjects that have been borrowed from other courses of study, the relevant teaching staff may participate, on their own request or invited by the Council, without the right to vote, in the relevant Council meetings.

4a. Members of the Council of the course of study, resulting from the approved teaching programme, take up office on 15th September. Any modifications to the teaching programme during the course of the year have an immediate effect on the composition of the Council. In the interim period between the last approval of the teaching programme and the beginning of the term of office of the new Council, teaching staff members of the latter may participate in meetings of the Council in office, without the right to vote.

5. The administrative officer who coordinates teaching activities for the course of study participates in the Council meetings without the right to vote.

6. Nullified.

7. In the first year of activation of the course of study the relevant Council is appointed by the Academic Senate on the proposal of the Department Councils to whom the course of study belongs.

Article 35 – The Joint Council of courses of study

1. Two or more Councils of the course of study belonging to the same Department, or to more than one Department in accordance with article 32, paragraph 2 herein, may from the activation of courses, by the majority of its members, propose to their Departments, to aggregate and become one single Council maintaining all the features of the Councils which are aggregating. The resolution for the aggregation is adopted by the Councils of the Departments involved.

2. The aggregation may be revoked following the same procedure provided for in the previous paragraph.

2a. The Joint Council of courses of study appoints a President who is bound by the rules provided for in article 33 for the President of the course of study.

3. The Joint Council of courses of study is composed of members of the Councils of the relevant courses.

4. The administrative officers who provide support for the teaching activities of the course of study participate in the Council meetings without the right to vote.

5. Student representatives finish their mandate even in the event that they transfer their enrolment to another course of study whose Council is aggregated to their previous course of study.

Article 36 – The Joint Committees

1. The Joint Committee of teaching staff and students is established in the Interdepartmental Schools.

2. The Joint Committee of teaching staff and students is established in the Departments with the exception of those provided for in paragraph 3.

3. A Department which belongs to a School may propose not to establish its own Joint Committee and to transfer its competences, with a resolution of the Academic Senate, to the Joint Committee of the School.

4. The Joint Committee of teaching staff and students is established in the courses of study.

5. Based on the principle of good performance according to criteria of economic values, efficiency and effectiveness, the Councils of the course of study may propose that the Academic Senate transfer the competences of their Joint Committee to the Joint Committee of the Department. The Academic Senate resolves on the question, with the advice of the Council/s of the Department/s in question. The procedures for the abovementioned functions are laid down in the General Regulations of the "University".

6. The Joint Committee provided for in the previous paragraph is composed of the same number of members of the teaching staff and student representatives as the relevant Council.
7. In the case of a Joint Council, the Joint Committee is composed of representatives of the students of the Council itself and the same number of members of the teaching staff.
8. Included as members of the teaching staff of the Joint Committee are: the President of the School in the case provided for in paragraph 1, the Director of the Department in the case provided for in paragraph 2, the President of the Council of the course of study in the case provided for in paragraphs 4 and 7, or a delegate of these figures, acting as President of the Committee itself.
9. The Joint Committee:
 - a. monitors the educational syllabus and the quality of teaching, as well as the services offered to students by the teaching staff;
 - b. identifies the indicators for the evaluation of the results of the aforementioned activities;
 - c. formulates opinions on the activation and cancellation of courses of study within its competences;
 - d. formulates opinions on the regulations and organisation of courses of study within its competences;
 - e. formulates opinions on the coherence between the educational objectives of the teaching activities and the credits assigned to them;
 - e.i formulates opinions on the coherence between the educational objectives of the teaching activities and the specific educational objectives of the course of study.
- 9a. The Joint Committee of the Department, or of the School, drafts the yearly report on the performance of teaching activities based on the monitoring provided for in article 34, paragraph 1, point e.
10. The number, composition, procedures for the identification of members and the functioning of the Joint Committee are laid down in the General Regulations of the “University”.

Article 37 – PhD programmes and Schools of Specialisation

1. The “University”, also in agreement with other universities, establishes PhD courses lasting no less than three years, which provide the competences necessary to undertake highly qualified scientific and professional activities. PhD courses may also be organised in Doctoral Schools.
2. The “University”, also in agreement with other universities, establishes Schools of Specialisation whose aim is to provide the knowledge and skills required to carry out specific professional activities. These Schools may be established exclusively pursuant to specific legislation or European Union directives.
3. The organisation, assignment and composition of the bodies and the relevant electoral procedures, the functioning and management of the Schools of Specialisation and the doctoral courses are regulated in accordance with existing legislation and the rules set out in the “University” regulations and in each single School of Specialisation and doctoral course.

Article 38 – The “University” Library System, the “University” Museum System and the “University” IT System

1. The “University” Library System is a standardised and coordinated system of libraries and document archives of the University of Pisa which regulates the development, management, fruition, enhancement and conservation of its archival and bibliographic heritage. In particular, it is responsible for the organisation of services designed to encourage and promote access to bibliographic information and the spreading of knowledge through conventional procedures as well as by means of new technologies and by sustaining open access to scientific literature in all fields, pursuant to the needs of research, teaching and activities of the administrative and supervisory bodies of the “University”. The “University” Library System is composed of the “University” libraries and central archive. The list of these libraries and their general operational regulations and interconnection are laid down in the General Regulations of the “University”.
2. The aim of the “University” Museum System, which was established to sustain and coordinate the Museums in carrying out the institutional tasks of scientific research, teaching and the advancement of culture, is the progressive integration of the Museum complex and the “University” collections also with a view to creating an ideal itinerary connecting the historical memory to current horizons of knowledge in a multidisciplinary vision, and the optimisation of resource management. The “University” Museum System is composed of the “University” museums and collections. The list of these museums and collections and the

general operational regulations and their interconnection are laid down in the General Regulations of the “University”.

3. The “University” Library System and the “University” Museum System determine what is necessary to ensure their coordination. The “University” guarantees managerial and administrative autonomy to the Library System and the Museum System which must be carried out according to the procedures laid down in the regulations for administration, finance and accounting.

4. The “University” IT System is a standardised and coordinated system of IT structures which regulate the organisation, management and development of the “University” IT services. The list of these structures and their general operational regulations and interconnection are laid down in the General Regulations of the “University”. The “University” IT System and the competent structure of the general administrative offices set out what is required to ensure their coordination.

Article 39 – Centres, “University” Consortiums and Associations

1. The Board of Directors, with the advice of the Academic Senate, may resolve on the establishment of Interdepartmental Centres of training and/or research for the implementation of training activities and/or research of general interest, or which require a significant commitment, also financially, towards projects or programmes lasting a number of years and in which teaching staff from various Departments are involved.

2. The Board of Directors, with the advice of the Academic Senate, may resolve on the establishment of Interdepartmental Centres of service for the organisation and purveyance of services of general interest or for the management and use of complex services and equipment of a didactic or scientific nature, which are of interest and use to several Departments.

3. The proposal for the establishment of the Centres provided for in paragraphs 1 and 2 is formulated by the Departments in question which must guarantee the financial resources necessary for their operation, staffing and logistics.

4. Department regulations may foresee the establishment of Departmental Centres to manage specific training, research activities or services. It is also possible that the regulation of the Systems may foresee the establishment of Service Centres internally.

5. The Board of Directors, also on proposal of the Academic Senate, may establish specific “University” Centres for the implementation of training activities and/or research and/or purveyance and administration of services of permanent interest to all the “University”; in this case, on implementation of the aforementioned Centres the Board of Directors may assign them logistic, staffing and financial resources. The Board of Directors may confer managerial and administrative autonomy on the Centres provided for in this paragraph in accordance with the procedures set out in the “University” regulations for administration, finance and accounting. Similar rules apply to the Centres provided for in paragraphs 1 and 2 and which the Board of Directors, on the proposal of the Academic Senate, consider to be of general and permanent significance for the “University”. The list of structures provided for in this paragraph can be found in the General Regulations of the “University”.

6. For the implementation of training and research activities of general interest, or the implementation, in collaboration, of institutional activities or of activities which are instrumental, of support or in any way connected to those of general interest, forms of collaboration with other universities and/or public and private bodies may be established, through the stipulation of agreements or the establishment of Inter-university Centres and consortiums governed by public law.

7. For the same purposes provided for in paragraph 6 and within the limits of legislative requirements, the “University” may stipulate associative agreements for the establishment or acquisition of holdings in private bodies, provided that the limited liability of the “University” is guaranteed under the same legislation or valid social pact.

8. The procedures for the establishment of Centres provided for in this paragraph and the general regulations for their functioning are to be found in the General Regulations of the “University”.

9. The stipulation of contracts and agreements provided for in paragraphs 6 and 7 are authorised by the Board of Directors on the advice of the Academic Senate.

TITLE IV – The Code of Ethics and Disciplinary Proceedings

Article 40 – The Code of Ethics

1. The Code of Ethics represents the charter of rights and moral duties of the members of the “University” community.
2. It is approved by the Academic Senate by the majority of its members with the opinion of the Board of Directors, and is issued by Rector’s decree.
3. The Academic Senate, on the Rector’s proposal, takes decisions over violations of the provisions contained in the Code of Ethics, in cases where these do not fall within the competences of the Disciplinary Board.
4. The Rector avails himself or herself of the Ethics Committee provided for in article 20a to implement the preliminary activities for ascertaining violations of the provisions provided for in the previous paragraph.
5. The sanctions which may be applied are: a confidential reprimand and a public reprimand.
6. An abstract of the confidential reprimand is published on the “University” website in anonymous form; the public reprimand is published in full form.
7. The sanctions must be in line with the seriousness of the facts and take into consideration the reiteration of the misconduct.

Article 41 - The Disciplinary Proceedings

1. The Rector is responsible for disciplinary proceedings ex officio or indicated in writing by subjects both within and external to the “University” against members of the teaching staff. Disciplinary proceedings and other related functions provided for in the subsequent paragraphs, against the Rector, are the responsibility of the Dean of the “University’s” full professors.
2. For facts facing the sanction of censure, the rector proceeds with the sanction, having heard the professor or researcher subjected to the disciplinary action.
3. For facts leading to a sanction more serious than censure, the Rector, within thirty days of receiving notification of the facts and having heard the professor or researcher subjected to the disciplinary action transmits the acts to the Disciplinary Board, formulating a motivated proposal.
4. Within thirty days, the Disciplinary Board, having heard the Rector or his or her delegate and the professor or researcher subjected to the disciplinary action, assisted by private counsel if necessary, and also the prospective plaintiff, expresses an opinion on the proposal put forward by the Rector both with regard to the relevance of the facts on a disciplinary level and as regards the type of sanction to be applied. This opinion is promptly transmitted to the Board of Directors to be resolved on.
5. The Rector is obliged to implement the preliminary investigation put forward by the Board.
6. The Board operates according to the principles of peer judgement and cross-examination and in particular must guarantee:
 - a. the cross-examination between the plaintiff and the member of teaching staff subjected to the disciplinary action;
 - b. the right of reply of the member of teaching staff subjected to the disciplinary action with respect to all the allegations;
 - c. the right of the member of teaching staff subjected to the disciplinary action to private counsel;
 - d. the right of access to all sources of evidence on behalf of the member of teaching staff subjected to the disciplinary action;
 - e. the obligation to indicate the grounds for the proposed sanction and the final resolution.
7. Within thirty days of receiving the opinion of the Disciplinary Board, the Board of Directors, with a resolution adopted by the majority of its members and without the student representatives, imposes the sanction or dismisses the proceedings, in accordance with the opinion expressed. The party subjected to the disciplinary proceedings is informed of the measures.
8. The proceedings are considered null if the decision is not enacted within one hundred and eighty days of the start of the proceedings. This deadline is suspended until the re-establishment of the Disciplinary Board or the Board of Directors in the event that operations for their formation are underway, preventing their regular functioning. The deadline may also be suspended, no more than twice, and for a period of not more than sixty days in relation to each suspension, if the Board feels it necessary to gather further acts or documents for the preliminary investigation.
9. The interested parties are informed of the emission of the disciplinary measures.

10. In compliance with article 87 of Royal Decree No. 1592/1933, the sanctions that may be inflicted are: censure, suspension without pay for up to one year, dismissal without the loss of pension rights or benefits.

11. The sanctions must be in line with the seriousness of the facts and take into consideration the reiteration of the misconduct as well as the specific circumstances which gave rise to the violation.

12. Article 89, paragraphs 1 and 2, of Royal Decree No. 1592/1933 governs the connection between the misconduct and the different sanctions which may be inflicted.

Title V - Organisational, managerial and regulatory autonomy

Article 42 – Organisational and managerial autonomy

1. The “University” regulates the pursuit of its administrative, managerial, organisational and technical roles according to criteria of economic values, efficiency, effectiveness and simplification, aligning itself with the limits laid down in the current legislation and relevant “University” regulations, and subject to the principles of publicity, transparency and separation between the functions of the political-administrative role and the managerial role.

2. The General Regulations of the “University”, in accordance with the principles provided for in paragraph 1, indicate the line that the criteria of organisation of the administrative and technical structures both of the “University’s” central services and of the administrative and technical services of the teaching, scientific and service structures determined by the Managing Director must follow.

3. Executive staff and those with executive and managerial power, in accordance with the General Regulations of the “University”, carry out administrative, managerial and technical functions with autonomous power of expenditure, organisation of human and material resources and control, for the proceedings assigned to them by the regulations and are responsible for the results reached. These functions are carried out within the limits of the resources available, in accordance with the principles provided for in paragraph 1 and in order to implement the programmes and directives established by the governing bodies of the “University” and the collegial bodies of the teaching, scientific and service structures.

4. According to the General Regulations of the “University”, executive staff and those with executive and managerial power collaborate with the Managing Director with regard to their respective competences. They organise autonomously the work of the structures entrusted to them in order to reach the designated objectives, arranging the management of the staff and the financial and material resources available. In particular, they check the workload and the productivity of their structure periodically, identify the people in charge of the proceedings ensuring compliance with the terms and other requirements, and have power to replace him or her in the case of inertia of the latter.

5. The position of directing structures at executive level is conferred, by order of the Managing Director, on executive staff employed at the University of Pisa; it may also be conferred with a fixed term contract, on subjects indicated in article 19, paragraph 6, of the Legislative Decree No. 165/2001 within the limits laid down in the law itself. The position may be revoked with a substantiated decision by the Managing Director after notification to the interested party, in the event of negative results of the administrative management, repeated or serious disregard of the directives of the governing bodies.

6. The position of tenured executive is awarded in compliance with the procedures laid down in state legislation and General Regulations of the “University”.

Article 43 – The General Regulations of the “University”

1. The General Regulations of the “University” include the rules governing the general organisation of the “University”; the functioning procedures of the Academic Senate and the Board of Directors; the procedures for the establishment and closing of “University” structures.

2. They also include the criteria and the procedures for acts of particular significance for the “University”, and the legislative framework for the preparation of regulations governing the Student Representative Council and Councils of the structures.

3. They also include the regulations of those subjects that the present Statute refers to.

4. The regulations are approved by the Academic Senate by the absolute majority of its members.

Article 44 – The “University” Teaching Regulations

1. The “University” Teaching Regulations define the academic qualifications conferred by the “University” and include in its Annex the organisation of the courses of study activated by the “University”. They also include the rules and procedures governing the establishment, activation and cancellation of courses, the planning and implementation of teaching activities and regulate all other subjects designated to them by current legislation.
2. The “University” Teaching Regulations are approved by the Academic Senate with the favourable opinion of the Board of Directors.

Article 45 – The “University” Regulations for Administration, Finance and Accounting

1. The “University” Regulations for Administration, Finance and Accounting govern the criteria of management and the administrative, financial and accounting procedures of the “University”. They also indicate the structures, as well as the departments, which are granted management autonomy.
2. They determine the limits and procedures for the management of the Departments’ contractual autonomy.
3. The regulations are approved by the Board of Directors by the absolute majority of its members.

Article 46 – Other Regulations

1. All other regulations, not assigned by legislation or the present Statute to the competence of the Academic Senate or the Board of Directors, are approved by the competent structures.
2. The abovementioned regulations are, however, transmitted to the Academic Senate, which checks their legitimacy and substance following the procedures provided for in the General Regulations of the “University”.

Article 47 – Entry into force and modifications of the regulations

1. All regulations are issued by Rector’s decree and, unless otherwise stated in these same regulations, they come into force on the fifteenth day following their publication in the “University’s” Official Online Register. All regulations are also published on the “University” website.
2. Modifications to the regulations follow the rules and procedures foreseen by the present Statute for their adoption.

TITLE VI – Common, temporary and final provisions

Article 48 - The Academic Year

1. The academic year begins on 1st November; solely for teaching purposes, the academic year begins on the dates indicated by the Department Councils or by the Councils of the Schools where these have been established.
2. Members of the bodies take up elective office at the beginning of the academic year, with the exception of the office of President of the course of study, which starts on 15th September. The student members of all bodies take up office at the beginning of the academic year and the offices last for two years, with the exception of the representatives in the Council of the course of study who take up office on 15th September. Representatives of the students, doctoral students and postgraduate students may take up office in the Councils of the bodies on different dates if foreseen by specific regulations.

Article 49 - Regulations of the appointments

1. Representatives of the categories in question in the elections in the different bodies foreseen by the Statute are elected by limited voting. Each voter may vote for no more than one third of the candidates, rounded up to the next whole number.
2. Elections for elective roles in the collegial bodies are valid if at least thirty percent of those entitled to vote have participated.
Elections for elective roles of student representatives enrolled in courses of study, doctoral courses and courses in the Schools of Specialisation, are valid if at least ten percent of those entitled to vote have participated.

The non-election of representatives in one or more categories, does not alter the validity of the composition of the bodies, as long as the number of members is equal to half plus one.

3. Subject to what is provided for in the subsequent paragraph, in the six months preceding the end of the term of office of the Rector and the elected executives of the teaching, scientific and service structures of the "University", or within thirty days of the interruption of the term of office of the latter, the Dean of the full Professors, of the "University" and the structure in question respectively, sets the date for the elections. The elections must be concluded within the natural end of the previous term of office, or within sixty days of the interruption of the term of office. The first round of voting must be held at least thirty days before the end of the term of office. In the event of premature termination of the office of Rector, the meeting of the electoral body provided for in paragraph 12 must be held within thirty days of the end of the term of office, not including days of academic holidays.

3a. Elections for the renewal of the term of office of President of the course of study are normally held from 1st June to 30th July, after being called for by the President in office.

In the event of a premature interruption of the term of office, the Dean of the full Professors of the Council sets the date for the elections for the renewal of the role, which must be concluded within sixty days.

4. In the six months preceding the end of the term of office of elective members of the Academic Senate and the Board of Directors, the Rector calls for the elections for the renewal of the roles. The elections must be held at least thirty days before the end of the term of office.

5. In the event of absence or incapacity of the holder of an executive role and the respective deputy, the Dean of the full Professors of the structure in question acts as a substitute for matters of ordinary administration. If the absence or incapacity lasts longer than three months, the Rector declares, by his or her decree, the interruption of the term of office of the executive role and the Dean calls for new elections. In the event of the interruption for any reason of the term of office of the holder of the executive role, the Dean acts as a substitute for matters of ordinary administration, until there is a new appointment.

6. In order to be eligible for the following roles, candidates must be able ensure a number of years in service at least equal to the duration of the term of office before the date of their retirement: Rector, member of the Academic Senate and the Board of Directors, Department Director, President of the Interdepartmental School.

7. For the bodies and roles requiring a full-time commitment, the same requirements must be possessed at the moment of appointment and must continue for the duration of the term of office, or the position will be forfeited.

8. Whoever intends to be elected to a body or role must be in possession of the requirements set out at the moment of the election, or they will be deemed ineligible. Moreover, these requirements must be maintained for the duration of the term of office or the role will be forfeited. The causes for exclusion from the active or passive electorate laid down by the General Regulations of the "University" remain in force.

9. Unless otherwise provided for in the present Statute, elective academic roles last for three years and are renewable consecutively only once, with the exception of the roles of Director of the Schools of Specialisation and the Coordinators of PhDs. A further re-election may take place only after a period of time equal to the nominal duration of the term of office.

10. A term of office which has been interrupted is considered irrespective of its duration when calculating the terms of office.

11. In the event of a premature interruption of the term of office of elective members and/or members designated by the collegial bodies, the new member holds office until the conclusion of the interrupted term of office.

12. In the event of the term of office of Rector, executive of the teaching, scientific and service structures or other monocratic positions being interrupted, the newly elected candidate holds office for a reduced period of time with respect to what is foreseen by the Statute, so that the term of office concludes with the end of the academic year, or the 14th September in the case of the President of the course of study.

12a. In the event that the term of office begins after the start of the academic year (or 15th September for the President of the course of study), it will, however, end on 31st October (or 14th September) of the final year.

13. The Department Director, the President of the Interdepartmental School and the President of the Council of the course of study hand in their resignation to the Rector and at the same time to the members of the

bodies which had proceeded with the elective appointment; the Rector, with the advice of this body, proceeds accordingly, notwithstanding the fact that the interested party may irrevocably confirm his or her resignation. The Rector hands in his or her resignation to the Ministry and at the same time to the members of the Academic Senate and the Board of Directors.

Article 50 - Incompatibility

1. In accordance with this article the word role means that of Rector, member of the Academic Senate and the Board of Directors, Vice Rector and Delegate as provided for in article 12, paragraph 2b, Department Director, President of the Interdepartmental School, Director of a "University" centre provided for in paragraph 39, President of a "University" system provided for in article 38.
2. The Rector and members of the Academic Senate and the Board of Directors may not:
 - a. hold other roles, with the exception of the Rector limited to the Academic Senate and the Board of Directors and Department Directors limited to the Academic Senate, if elected to join these;
 - b. hold the role of Rector, be part of the Board of Directors, the Academic Senate, the Evaluation Unit or the Board of Auditors of other universities, also online universities, or institutes of higher education either Italian or foreign, public or private;
 - c. hold the role of Director of a School of Specialisation or any other role which is incompatible in accordance with current legislation.
3. The Deputy Rector, Vice Rectors and Delegates provided for in article 12, paragraph 2b, Department Directors and Directors of "University" Centres, Presidents of the Interdepartmental Schools and Presidents of the "University" Systems may not hold other roles provided for in paragraph 1.
4. The Rector and Department Directors may not take on the presidency of courses of study and PhDs.
5. In any event it is not possible to take on the responsibility of more than one teaching, scientific and service structure of the same type.
6. A person who holds a role in a "University" body and is elected to a position which is incompatible with this role, must opt for one or other position within three days.
7. The positions and role of administrative executive are incompatible with that of a member of the "University" Evaluation Unit.
8. The position as a member of the Board of Auditors may not be conferred on employees of the "University" of Pisa.

Article 51 - Validity of meetings and resolutions

1. Meetings of the bodies are held in suitable places chosen by the President. Meetings may also be held online in accordance with the procedures established in the regulations provided for in paragraph 9 of this article.
2. Meetings of the bodies are valid if:
 - a. all the members have been summoned personally in writing, also online, with notification of the agenda, at least five days before the first meeting with the exception of urgent cases;
 - b. at least half the members (rounded off to the lower number) plus one are present.
3. In order to calculate the quorum provided for in the previous paragraph, point b., those who have provided a written justification for their absence are not taken into consideration, exception made for quorums regarding the Academic Senate and the Board of Directors, while professors and researchers on compulsory leave of absence due to situations of incompatibility or periods of alternation provided for in article 17 of the D.P.R. No. 382/1980 are taken into consideration provided they attend the meeting.
4. Subject to what is provided for in the previous paragraph, the quorum for the courses of study is calculated taking into consideration the teaching staff provided for in article 34, paragraph 3, points b., c. and d., provided they attend the meeting.
5. The agenda is established by the President and must indicate the resolutions to be adopted by a qualified majority where foreseen. Matters requested by at least a quarter of the Board members, rounded up to the next whole number, must also be included in the agenda.
6. Resolutions are adopted by a majority of those present, unless otherwise stated. In the case of a draw, the President has the counting vote. In order to calculate the majority, professors and researchers on compulsory leave of absence due to situations of incompatibility or periods of alternation provided for in article 17 of the

D.P.R. No. 382/1980 are taken into consideration provided they attend the meeting. Those who abstain from voting must be considered present.

7. Resolutions by the Academic Senate, Board of Directors and other collegial bodies must be adopted in a plenary session except in cases where the existing legislation provides otherwise.

In any event, resolutions of the Department Councils whose object is a call for teaching staff are adopted in a restricted session in accordance with existing legislation. Resolutions exclusively regarding the academic merit of teaching staff are also adopted in a restricted session.

8. It is not permitted to preside over debates or take part in resolutions on matters of personal interest or which concern a spouse, relatives or relatives by marriage up to the fourth degree.

9. The functional procedures of the bodies are governed by relevant regulations.

Article 52 - Minutes

1. The minutes of the meetings are generally approved before the subsequent session and must be signed by the President and the secretary of the proceedings.

2. The original copies of the minutes are kept by the secretariat of the Presidency or the management of the body.

3. Nullified.

Article 53 - Amendments to the Statute

1. Amendments to the Statute are resolved on by the Academic Senate with the absolute majority of its members, and with the favourable opinion of the Board of Directors expressed by the absolute majority of its members.

2. Proposals for amendments to the Statute may also be presented by the Board of Directors and the Department Councils. The Rector must present the proposals to the Academic Senate for approval within sixty days.

3. Amendments to the Statute are issued by the Rector in accordance with the procedures laid down in article 6, paragraphs 9 and 10 of Law No. 168/1989.

4. Amendments to the annexed table provided for in article 22, paragraph 14, which contains the list of Departments do not constitute amendments to the Statute.

Article 54 - Transitional provisions.

1. The composition of the Academic Senate in office at the time of entry into force of the present Statute remains unchanged until the natural conclusion of the terms of office of its members.

2. Until the new regulations provided for in article 13, paragraph 3, point c. of the present Statute come into force, and as far as they are relevant, the existing regulations continue to have effect.

3. Notwithstanding the dispositions in article 20, the composition of the Disciplinary Board in office at the time of entry into force of the present Statute remains unchanged until the natural conclusion of the terms of office of its members.

4. In the first instance, the term of office of President of the course of study ends on 15th September of the final year of the term of office, in accordance with article 33, paragraph 7, with the subsequent reduction of the term of office indicated in the decree of appointment.

5. In the first instance, the term of office of student representatives of the courses of study ends on 15th September of the final year of the term of office, in accordance with article 34, paragraph 3, point e., with the subsequent reduction of the term of office as indicated in the decree of appointment.

Article 55 - Entry into force of the Statute

1. The present Statute enters into force on the fifteenth day following the publication of the enactment of the Rector's decree in the Official Gazette of the Italian Republic.

2. Nullified.

3. Nullified.

