European Commission

MARIE SKŁODOWSKA-CURIE ACTIONS:

How to submit proposal (SEP)

Marcela Groholova
Research Executive Agency

NCP web-streaming training for ITN
15 January 2014

Research Executive Agency

European Commission

Documents to be consulted:

Guide for Applicants
Work Programme H2020-MSCA

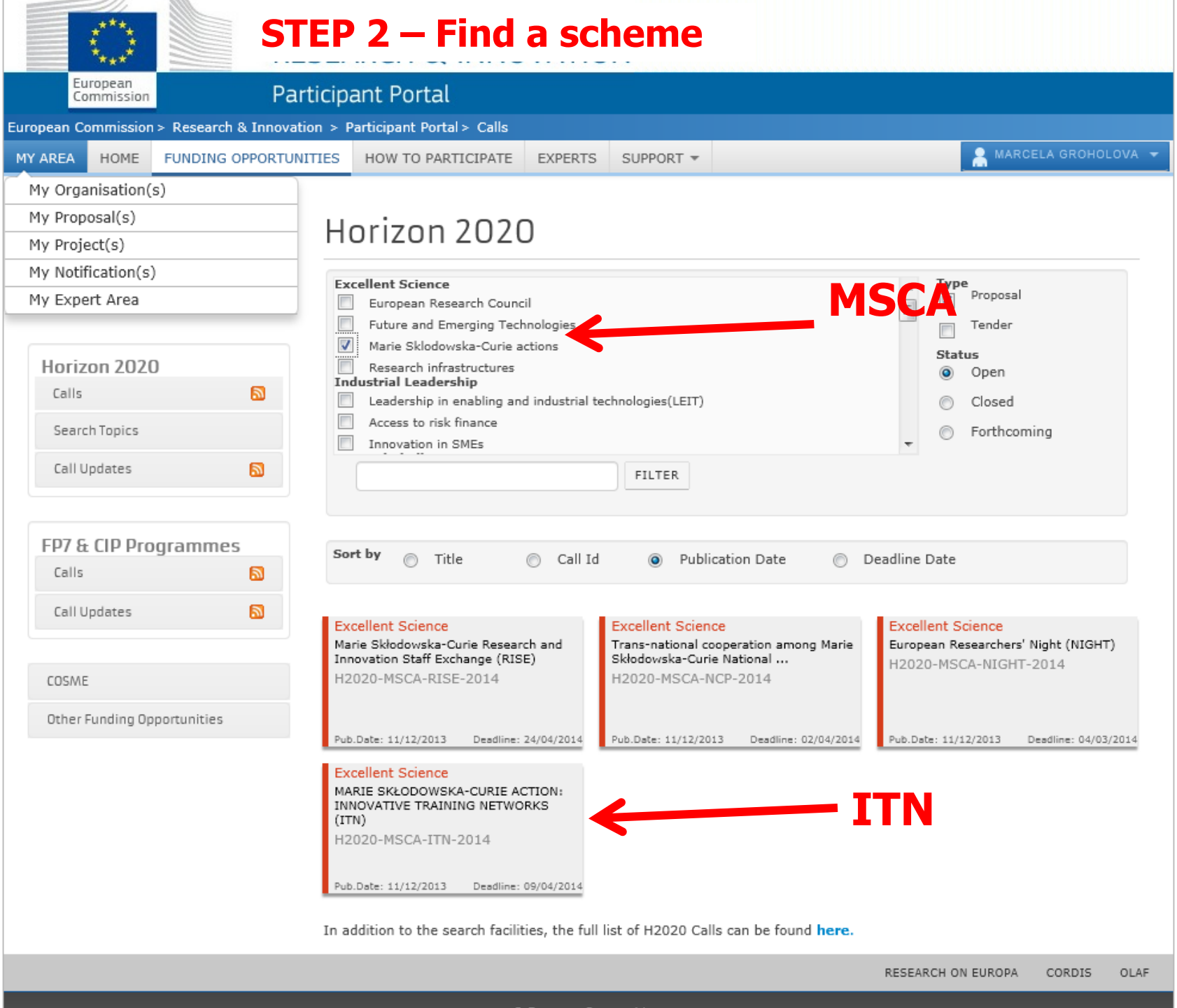
Available on the Participant Portal under "Call documents"

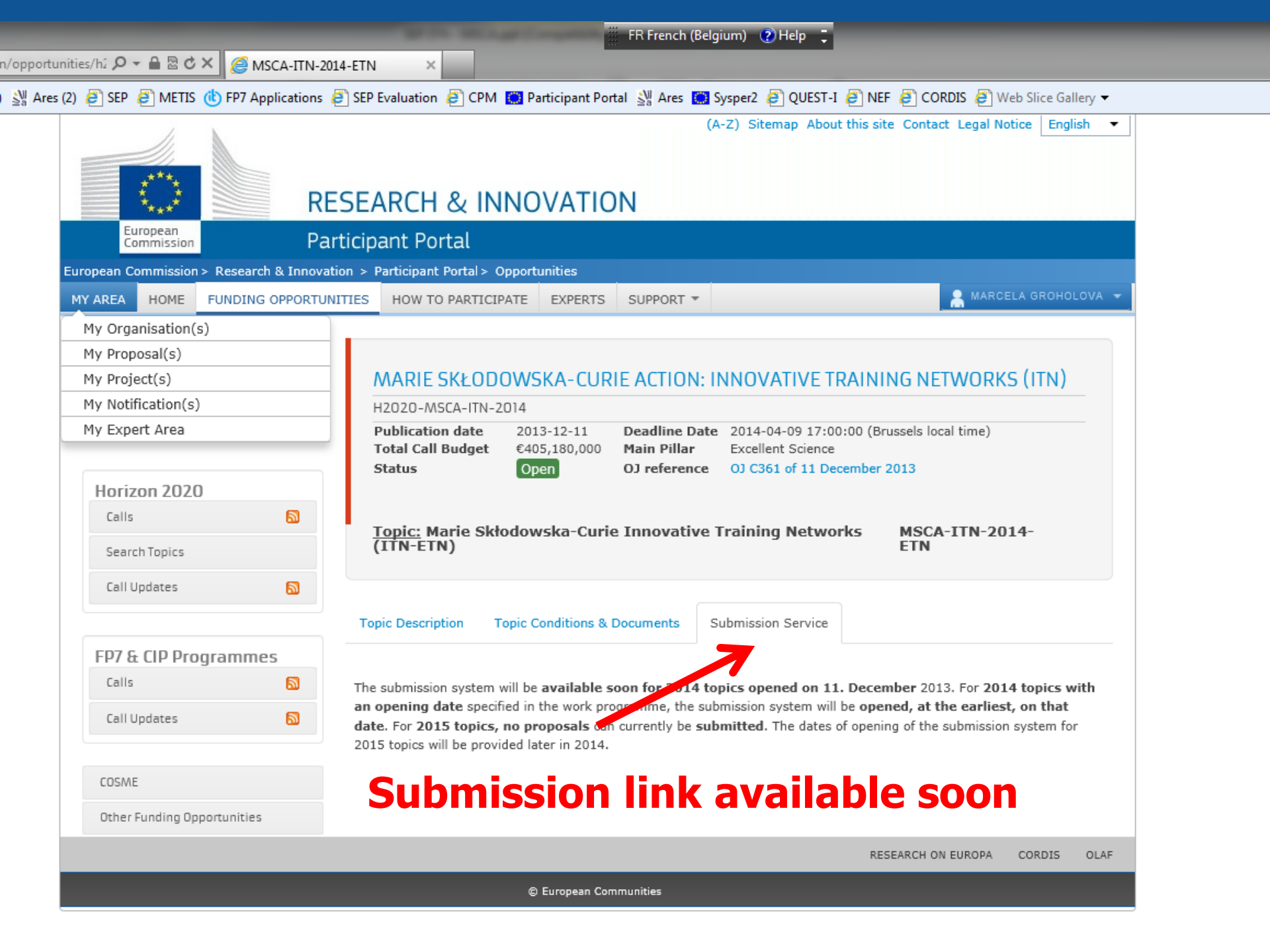
ECAS login is necessary

Research Executive Agency

STEP 1 – ECAS Login

STEP 2 – Find a scheme




FR French (Belgium)
Help
MSCA-ITN-2014-ETN
Ares (2)
SEP
METIS
FP7 Applications
SEP Evaluation
CPM
Participant Portal
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Sysper2
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(A-Z) Sitemap About this site Contact Legal Notice English
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Participant Portal
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SUPPORT
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My Notification(s)
My Expert Area
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Other Funding Opportunities
MARIE SKŁODOWSKA-CURIE ACTION: INNOVATIVE TRAINING NETWORKS (ITN)
H2020-MSCA-ITN-2014
Publication date 2013-12-11
Deadline Date 2014-04-09 17:00:00 (Brussels local time)
Total Call Budget €405,180,000
Main Pillar Excellent Science
Status Open
OJ reference OJ C361 of 11 December 2013
Topic: Marie Skłodowska-Curie Innovative Training Networks (ITN-ETN)
MSCA-ITN-2014-ETN
Topic Description
Topic Conditions & Documents
Submission Service
The submission system will be available soon for 2014 topics opened on 11. December 2013. For 2014 topics with an opening date specified in the work programme, the submission system will be opened, at the earliest, on that date. For 2015 topics, no proposals can currently be submitted. The dates of opening of the submission system for 2015 topics will be provided later in 2014.
Submission link available soon
RESEARCH ON EUROPA
CORDIS
OLAF
© European Communities

STEP 3 – Create DRAFT proposal

Step 3
Create a Draft Proposal

TEST MODE

H2020-MSCA-ITN-2014

- Marcela Groholova
- MSCA-ITN-2014-EID
- MSCA-ITN-EID
- WED 09 April 2014 17:00:00 Brussels Local Time
- 90 days left until closure

Configuration OK

You're using Explorer 9 on Windows. **Adobe Reader** (version 11,0,0,0) **is installed**.

For more information, please consult the User Guide.

Please enter the following information to create a draft proposal. Please note that fields marked with a star (*) are **mandatory**.

Your organisation

PIC* 999973971 short name*

EPFL

999973971 EPFL BATIMENT CE 3316 STATION 1 LAUSANNE, CH VAT:CHE116075613TVA

Organisations you have been previously associated with. Click to select.

PIC: 999977851
NORGES TEKNISK-NATURVITENSKAPELIGEUNIVERSITET NTNU
HOGSKOLERINGEN 1
TRONDHEIM, NO
VAT: NO974767880MVA

Search for your organisation PIC search

Your Role

Please indicate your role in this proposal

- (•) Main contact
- ( ) Contact person

Your Proposal

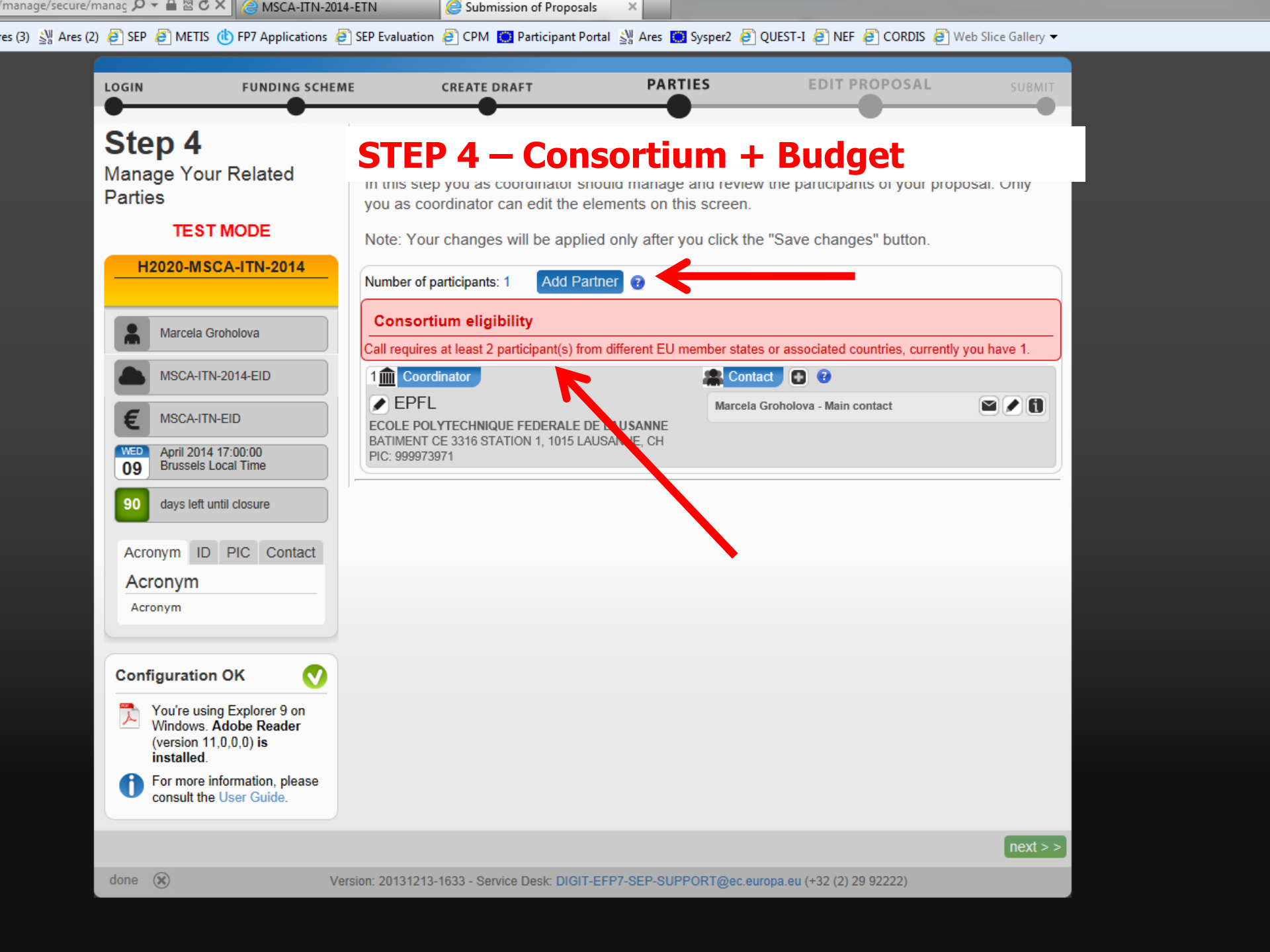
Please choose an acronym for your proposal. It will appear also in the "General Information" section of the submission form Part A and can also be updated there.

Acronym* Acronym — Please restrict acronym to latin characters only

Short Summary (max. 2000 characters)* summary of the proposal
Character count: 23

Scientific Panel* Please select

<< back next > >


MSCA-ITN-2014-ETN
Submission of Proposals
Ares (2)
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Ares
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Step 4
Manage Your Related Parties
TEST MODE
H2020-MSCA-ITN-2014
Marcela Groholova
MSCA-ITN-2014-EID
MSCA-ITN-EID
WED 09
April 2014 17:00:00 Brussels Local Time
90
days left until closure
Acronym
ID
PIC
Contact
Acronym
Acronym
Configuration OK
You're using Explorer 9 on Windows. Adobe Reader (version 11,0,0,0) is installed.
For more information, please consult the User Guide.
STEP 4 – Consortium + Budget
you as coordinator can edit the elements on this screen.
Note: Your changes will be applied only after you click the "Save changes" button.
Number of participants: 1
Add Partner
Consortium eligibility
Call requires at least 2 participant(s) from different EU member states or associated countries, currently you have 1.
1 Coordinator
EPFL
ECOLE POLYTECHNIQUE FEDERALE DE LAUSANNE
BATIMENT CE 3316 STATION 1, 1015 LAUSANNE, CH
PIC: 999973971
Contact
Marcela Groholova - Main contact
next > >
done
Version: 20131213-1633 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 (2) 29 92222)

Ares (3) Ares (2) SEP METIS FP7 Applications SEP Evaluation CPM Participant Portal Ares Sysper2 QUEST-I NEF CORDIS Web Slice Gallery

Please fill out the following form. You cannot save data typed into this form.
Please print your completed form if you would like a copy for your records.
Highlight Existing Fields

Recruitment

European Commission - Research - Participants
Proposal Submission Forms
Research Enterprise & Industry Directorate General | Table Of Contents | Validate Form | Save And Close

Proposal ID **SEP-210130324** *Acronym* **Acronym**

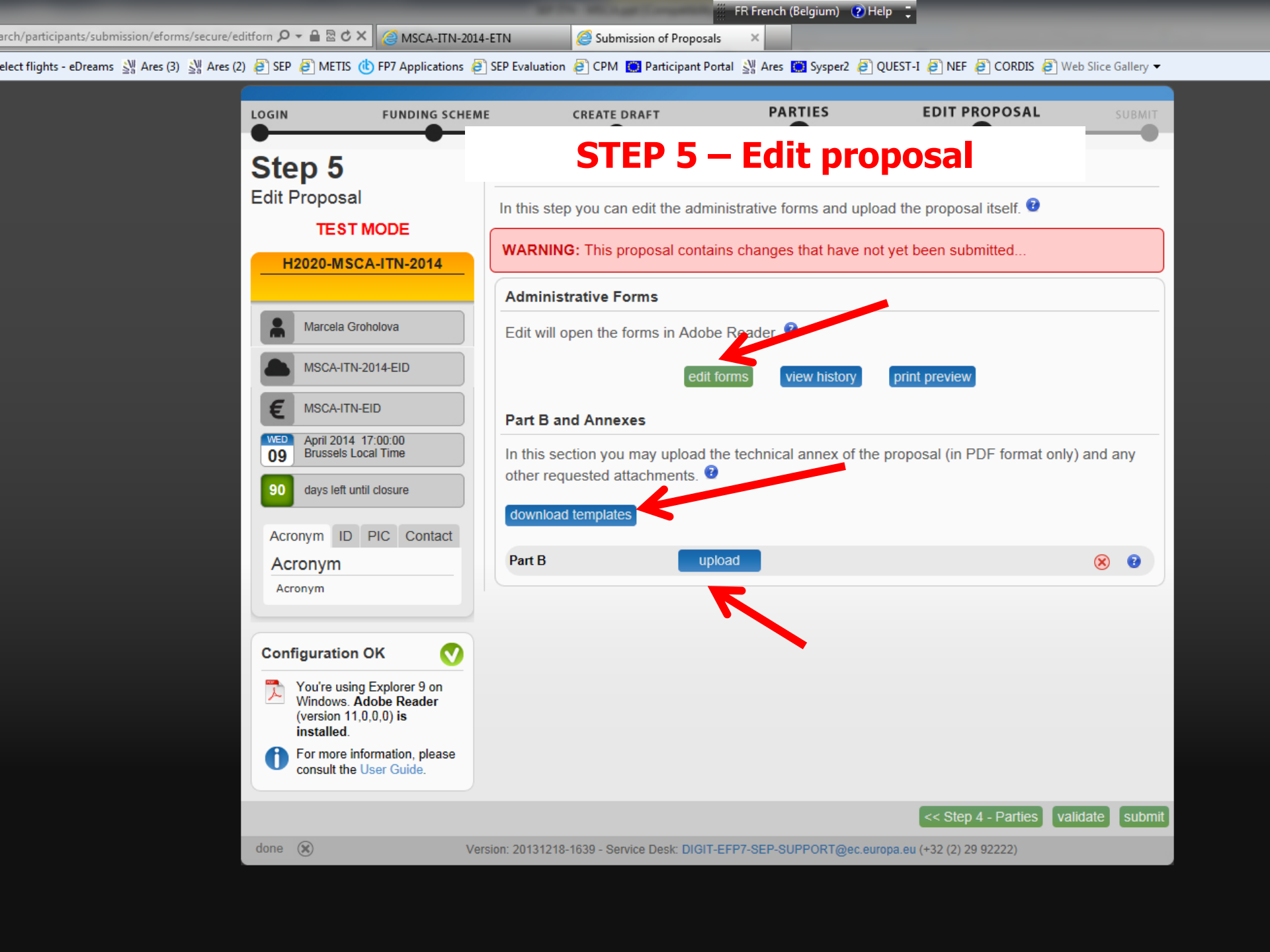
3 - Budget

Researcher Number	Recruiting Participant (short name)	Planned start month	Duration (months)	Add
1	EPFL	3	36	Remove
2	EPFL	5	18	Remove
Total			54	

Participant Number	Organisation Short Name	Country	No of researchers	Number of person.months	Researcher Unit Cost			Institutional Unit Cost		TOTAL
					Living allowance	Mobility Allowance	Family Allowance	Research, training and networking costs	Management and overheads	
1	EPFL	CH	2	54	177 115	32 400	13 500	97 200	64 800	371 515
Total			2	54	177 115	32 400	13.500	97 200	64 800	371 515

Automatic calculation of indicative budget

European Commission - Research - Participants
Proposal Submission Forms
Research Enterprise & Industry Directorate General | Table Of Contents | Validate Form | Save And Close


FR French (Belgium)
Help
MSCA-ITN-2014-ETN
Submission of Proposals
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CREATE DRAFT
PARTIES
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STEP 5 – Edit proposal
Step 5
Edit Proposal
TEST MODE
H2020-MSCA-ITN-2014
Marcela Groholova
MSCA-ITN-2014-EID
MSCA-ITN-EID
WED 09 April 2014 17:00:00 Brussels Local Time
90 days left until closure
Acronym
ID
PIC
Contact
Acronym
Acronym
Configuration OK
You're using Explorer 9 on Windows. Adobe Reader (version 11,0,0,0) is installed.
For more information, please consult the User Guide.
In this step you can edit the administrative forms and upload the proposal itself.
WARNING: This proposal contains changes that have not yet been submitted...
Administrative Forms
Edit will open the forms in Adobe Reader.
edit forms
view history
print preview
Part B and Annexes
In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.
download templates
Part B
upload
<< Step 4 - Parties
validate
submit
done
Version: 20131218-1639 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 (2) 29 92222)

Please fill out the following form. You cannot save data typed into this form.
Please print your completed form if you would like a copy for your records.

Highlight Existing Fields

Edit proposal

Research Enterprise & Industry Directorate General

Validate Form | Save And Close

Horizon 2020

Sub-programme

Call: H2020-MSCA-ITN-2014

Topic: MSCA-ITN-2014-EID

Action: MSCA-ITN-EID

Proposal Number: SEP-210130324

Proposal Acronym: Acronym

Including Declaration of the Coordinator + Ethics declarations

Section	*Title*	*Action*
1	General information	Show
2	Participants & contacts	Show

Please fill out the following form. You cannot save data typed into this form.
Please print your completed form if you would like a copy for your records.

Highlight Existing Fields

European Commission - Research - Participants

Proposal Submission Forms

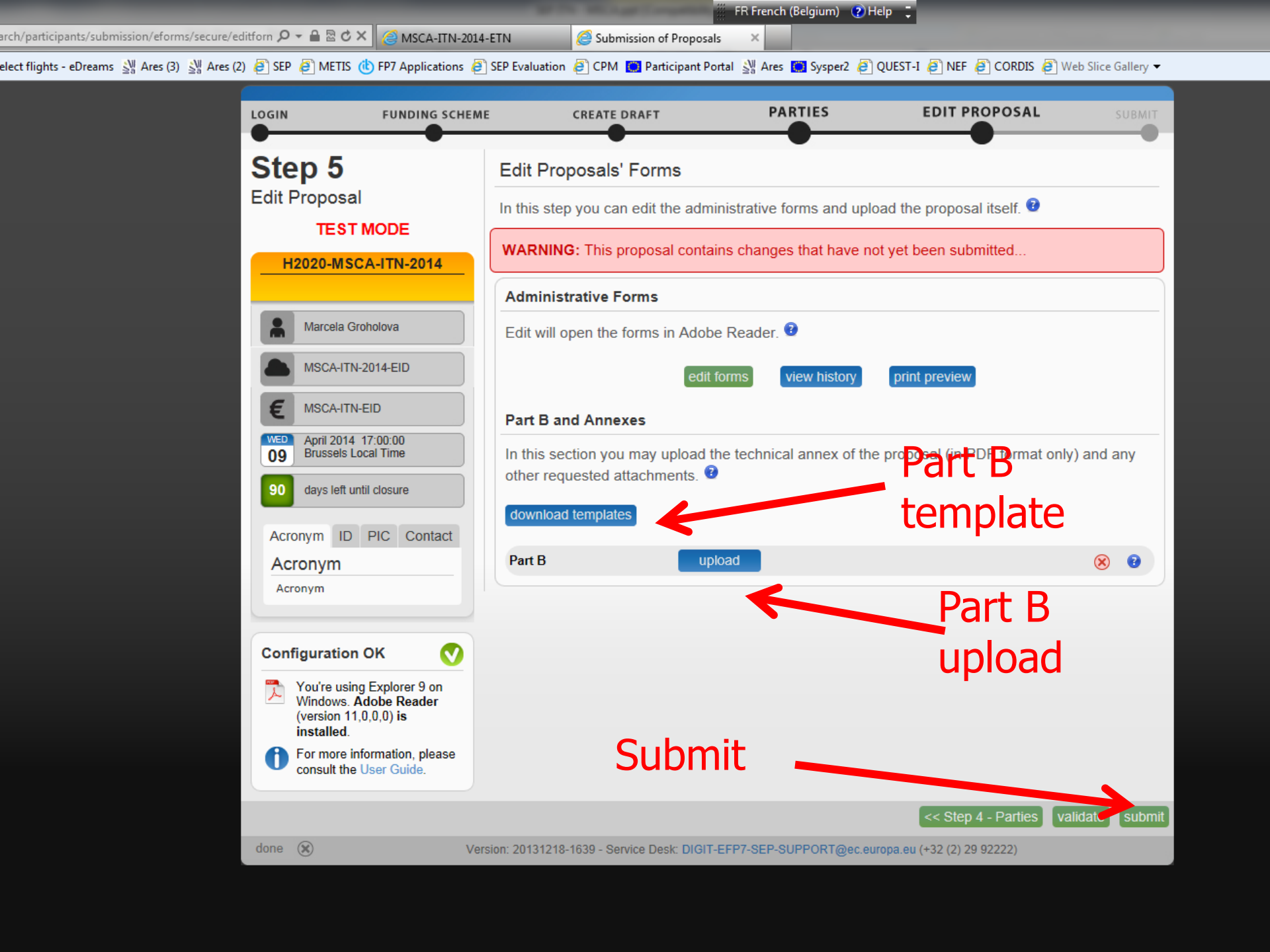
Research Enterprise & Industry Directorate General

Table Of Contents | Validate Form | Save And Close

Proposal ID **SEP-210130324** *Acronym* **Acronym**

Validation result

Section	Description	
General Information	Title - missing entry	Show
General Information	Duration - missing entry	Show
General Information	Keywords - missing entry	Show
Declaration	Declaration acceptance is mandatory	Show
Declaration	Declaration acceptance missing	Show
Declaration	Declaration acceptance missing	Show
Declaration	Declaration acceptance missing	Show
Declaration	Declaration acceptance missing	Show
Declaration	Declaration acceptance missing	Show
Participants and contacts	Department Name - missing entry	Show
Participants and contacts	Street - missing entry	Show
Participants and contacts	City - missing entry	Show
Participants and contacts	Postal Code - missing entry	Show


FR French (Belgium)
Help
MSCA-ITN-2014-ETN
Submission of Proposals
LOGIN
FUNDING SCHEME
CREATE DRAFT
PARTIES
EDIT PROPOSAL
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Step 5
Edit Proposal
TEST MODE
H2020-MSCA-ITN-2014
Marcela Groholova
MSCA-ITN-2014-EID
MSCA-ITN-EID
WED 09 April 2014 17:00:00 Brussels Local Time
90 days left until closure
Acronym
ID
PIC
Contact
Acronym
Acronym
Configuration OK
You're using Explorer 9 on Windows. Adobe Reader (version 11,0,0,0) is installed.
For more information, please consult the User Guide.
Edit Proposals' Forms
In this step you can edit the administrative forms and upload the proposal itself.
WARNING: This proposal contains changes that have not yet been submitted...
Administrative Forms
Edit will open the forms in Adobe Reader.
edit forms
view history
print preview
Part B and Annexes
In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments.
download templates
Part B
upload
Part B template
Part B upload
Submit
<< Step 4 - Parties
validate
submit
done
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PART B of the proposal

Applicants must follow the structure outlined in GfA/SEP.

LIST OF PARTICIPANTS

----------START PAGE COUNT (30 PAGES)

1. **SUMMARY**
2. **EXCELLENCE**
3. **IMPACT**
4. **IMPLEMENTATION**

---------- STOP PAGE COUNT (30 PAGES)

GANTT CHART

5. **CAPACITIES OF THE PARTICIPATING ORGANISATIONS**
6. **ETHICAL ASPECTS**
7. **LETTERS OF COMMITMENT**

Submit your proposal early.

Don't wait until final clean version of Part B is ready to start with the submission.

Every updated submission overwrites the previous one.

Good luck ☺

Research Executive Agency