



UNIVERSITÀ DI PISA

Frequently asked questions

F.A.Q.



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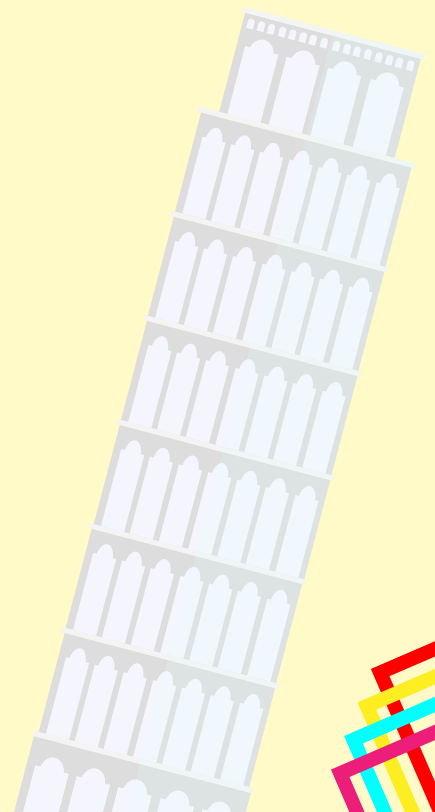
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What is the academic offer of UNIPI?

The University of Pisa offers Bachelor's, Master's and Long Cycle Degree Programmes, PhD Programmes, Specialisation Schools, One-year Specialisation Programmes.

Bachelor's Degree Programmes

- Length: 3 years
- Language: Italian. Only 2 courses are held in English: Management for Business and Economics; and the IPH International Program in Humanities (first year in English, second and third year in Italian)
- Requirements: High School diploma (with at least 12 years of schooling)
- Admission: admission exam (places available are limited) or evaluation test (free admission)

More info about evaluation tests and admission exams, calls and deadlines:

 <https://matricolandosì.unipi.it/en>

Long Cycle Degree Programmes

- Length: 5 or 6 years
- Language: Italian
- Requirements: High School diploma (with at least 12 years of schooling)
- Admission: admission exam (places available are limited) or evaluation test (free admission)

More info about evaluation tests and admission exams, calls and deadlines:

 <https://matricolandosì.unipi.it/en>

Master's Degree Programmes


- Length: 2 years
- Language: Italian or English
- Requirements: Bachelor's Degree diploma + academic requirements (which are different for each programme)
- Admission: the Master's programme staff will evaluate you in order to be admitted. Some Master's degree programmes have also an admission exam.

At this link you can find the list of Masters in English, the link to the departments' websites, calls and deadlines, the portal where to register and apply:

 <https://www.unipi.it/mastersdegree-in-english>



PhD Programmes

- 
- Length: 3 years
 - Language: Italian or English
 - Requirements: Master's degree and be recognized as eligible for the admission.
 - Admission: evaluation of your qualifications and admission exam (that can be written and/or oral)

At this link you can find the list of PhDs, more info about calls and deadlines, requirements:


 <http://dottorato.unipi.it/index.php/en/>



Specialisation Schools

- Length: from 2 to 6 years
- Language: Italian
- Requirements: Master's degree, win a public selection examination, other requirements (which are different for each School)
- Admission: public selection examination.

At this link you can find the list of Specialisation Schools, more info about calls and deadlines, requirements:


 <https://www.unipi.it/index.php/academic-programmes/item/2270-specialisation-schools>




One-year Specialisation Programmes (*Master di I e II livello*)

- Length: from 1 to 2 years
- Language: Italian or English
- Requirements: Bachelor's degree diploma (for First level master/ *Master di I livello*) and Master's degree diploma (for Second level master/ *Master di II livello*), other requirements (which are specified in the call)
- Admission: specified in the call.

At this link you can find more info about One-year Specialisation Programmes:

 <https://www.unipi.it/index.php/academic-programmes/item/2272-one-year-specialisation-programmes>

At this link you can find the list of One-year Specialisation Programmes held in English:

 <https://www.unipi.it/index.php/programmes-held-in-english/item/4382-short-specialisation-programmes>

Are there mobility programmes?



ERASMUS + PROGRAMMES
ERASMUS + PROGRAMMES

FREE MOVER PROGRAMME

EXCHANGE PROGRAMME

VISITING STUDENTS PROGRAMME

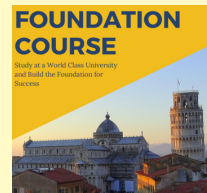
SUMMER & WINTER SCHOOLS



other special programmes:



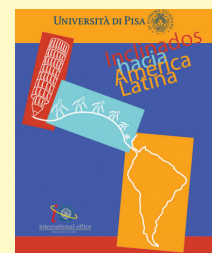
FOUNDATION COURSE



IPH INTERNATIONAL PROGRAMME
IN HUMANITIES



INCLINADOS HACIA AMERICA
LATINA



MCI - MOBILITY CONFAP ITALY



SPECIAL PROGRAMMES FOR
CHINESE STUDENTS



How can I apply and enroll?




Italian titles (e.g. High School diploma or Italian Bachelor's Degree diploma): you have to follow the procedure you find on the Matricolandosi Portal:

 <https://matricolandosi.unipi.it/>



Foreign titles and degrees, you can find information in multiple languages at:

 <https://www.unipi.it/index.php/enrolment/itemlist/category/1326-qualifications-obtained-abroad>



ENROLMENT starts at the END of JULY until the END of the YEAR




Warning: if you are a non-EU student and you don't have a residency permit, you have to do the pre-enrolment procedure at the Italian Embassy in your country to get the VISA. When: from February/March to July of every year.

 <https://www.unipi.it/index.php/enrolment/itemlist/category/555-pre-enrollment-at-the-italian-embassy>



Warning: once you arrive in Italy, you have to apply for the residency permit within 8 working days from your arrival date.

 <https://www.unipi.it/index.php/residency-permit/item/2292-residency-permit-for-non-eu-citizens>



Warning: Master's Degree programmes held in English and Degree programmes with admission exams may have different deadlines, check calls, deadline and requirements.



I have a foreign degree - which documents do I need to enroll?

BACHELOR'S AND LONG CYCLE DEGREE PROGRAMMES

- 👉 High School diploma
- 👉 Declaration of Value (DV), issued by the Italian Diplomatic Authorities in your home country, OR, the ENIC-NARIC certificate (in Italian or in English language)
- 👉 Residency permit or the Post Office receipt of its request (only for non-EU students)
- 👉 ID document
- 👉 The individual electronic invoice payment receipt of the first installment of the tuition fees or the receipt of the DSU scholarship application.

MASTER'S DEGREE PROGRAMMES

- 👉 Bachelor's Degree Diploma
- 👉 Declaration of Value (DV), issued by the Italian Diplomatic Authorities, OR, the ENIC-NARIC certificate (in Italian or in the English Language), OR, the Diploma Supplement
- 👉 The University Transcript of Records with a list of all the exams completed abroad and their programmes. Documents have to be translated into Italian if requested by the course of study
- 👉 Residency permit or the Post Office receipt of its request (only for non-EU students)
- 👉 ID document
- 👉 The payment receipt of the first installment of the tuition fees or the receipt of the DSU scholarship application.
- 👉 16 Euros duty stamp
- ⚠️ NON-EU Students without a residency permit have to do the pre-enrolment procedure.
📍 <https://www.unipi.it/index.php/enrolment/itemlist/category/555-pre-enrollment-at-the-italian-embassy>
- ⚠️ NON-EU Students must have an Italian language certificate level B2 (if they enroll in a course held in Italian).
📍 <https://www.unipi.it/index.php/enrolment/itemlist/category/618-italian-language-certificate>
- ⚠️ Some Bachelor's Degree programmes have an admission exam to enter - so please be informed about calls, deadlines and requirements.
📍 <https://matricolandosi.unipi.it/en>
- ⚠️ Master's Degree programmes have requirements in order to be admitted - please be informed about them.



What is the Alice Portal and how can I register?

Alice is the online portal of the University of Pisa where every student has to register and create an account (available in Italian and English):

<https://www.studenti.unipi.it/Home.do>



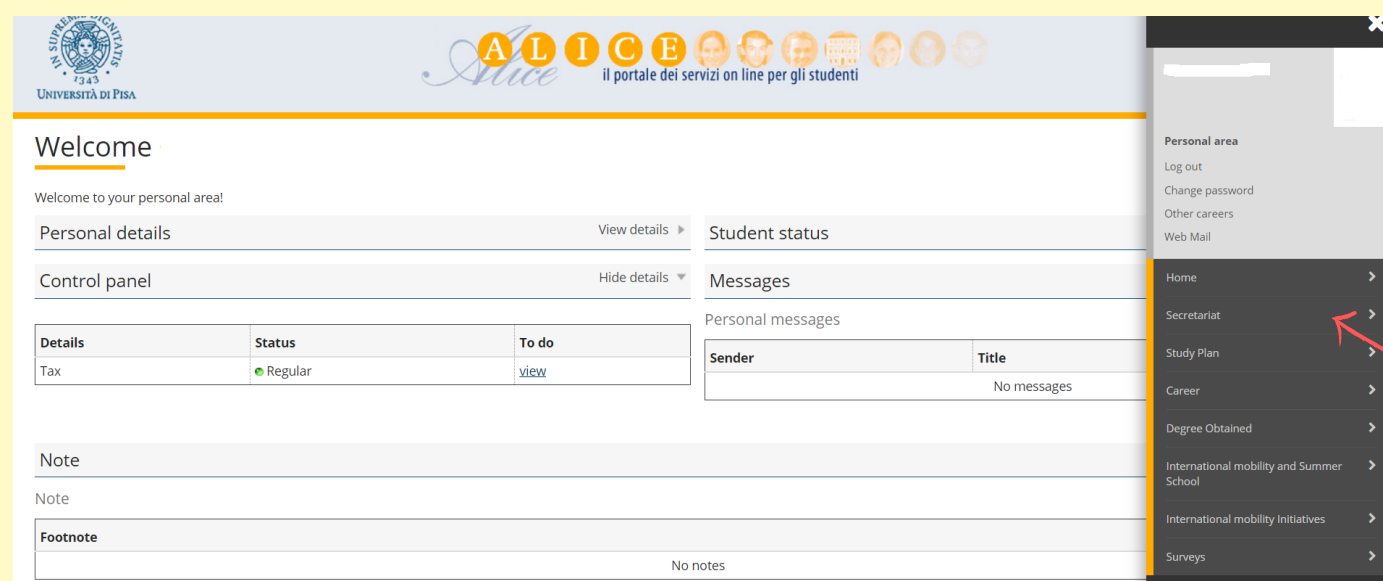
The screenshot shows the Alice Portal homepage for the University of Pisa. At the top, there is a navigation bar with the Alice logo and the text "il portale dei servizi on line per gli studenti". Below this, the main heading reads "Alice, il portale dei servizi on line per gli studenti dell'Università di Pisa". There are two red arrows pointing to the "English version" link and the "Accedi o registrati" link. The page contains several sections of text providing information about the portal's features and how to use it.

English version.
Dalla tua area riservata hai accesso alle funzioni web più importanti: dalla scelta del corso di studio all'iscrizione ai concorsi, dalla consultazione del tuo libretto al pagamento delle tasse. Se devi recuperare le credenziali (nome utente e/o password) [clicca qui](#). Utilizza il menu in alto a destra per navigare nel portale, se sei uno studente immatricolato puoi accedere direttamente alla tua webmail istituzionale.

Accedi o registrati se sei un nuovo utente.

Corsi di laurea e laurea magistrale
Per iscriverti a un concorso per l'ammissione a un corso di laurea ad accesso programmato, a un test di valutazione, o per immatricolarti, devi accedere alla tua area riservata e dal menu selezionare la voce di tuo interesse. Tutte le informazioni (scadenze e procedure) le trovi pubblicate sul [portale Matricolandosi](#). Se sei laureato in un corso di laurea triennale o magistrale, puoi stampare gratuitamente in qualsiasi momento il Diploma Supplement.

After the registration, on the Alice Portal you can: enroll to a Bachelor's Degree programme, apply for an evaluation test or an admission exam, upload documents, check the fees, download certificates, check exams registration and much more.



The screenshot shows the Alice Portal personal area for a logged-in user. The page is titled "Welcome" and includes a "Welcome to your personal area!" message. There are several sections: "Personal details" with a "View details" link, "Control panel" with a "Hide details" link, "Student status", "Messages", and "Personal messages". A table shows the user's status as "Regular". A sidebar menu on the right contains various options like "Personal area", "Log out", "Change password", "Other careers", "Web Mail", "Home", "Secretariat", "Study Plan", "Career", "Degree Obtained", "International mobility and Summer School", "International mobility Initiatives", and "Surveys". A red arrow points to the "Secretariat" option in the sidebar.

Details	Status	To do
Tax	Regular	view

Sender	Title
No messages	

With your Alice username and password, once enrolled, you can access the WI-FI of the University, portals and services.

WARNING: Free Mover students, Exchange students, students applying to Master's Degree programmes, have only to do the registration until the creation of personal credentials - they do not have to click on enrolment.

WARNING: after the enrollment you have to change and set a new password in order to access services:

https://autenticazione.unipi.it/auth/auth.recupera_password



How does the academic year work?

The academic year is divided into **2 semesters**:

- ① Semester: September – January
- ② Semester: February – July

There are different **exam sessions** through the year:

- ① Session: January – February
- ② Session: June – July
- ③ Session: September

What is the CFU?



Each course/activity has a number of Crediti Formativi Universitari (CFU) assigned, which indicate the amount of work intended as frontal lessons and individual study that a student must do to complete the activity.

1 CFU = 1 ECTS

The academic year corresponds to 60 CFU/ECTS

Bachelor's Degree Programme: 180 CFU

Long Cycle Degree Programme: 300/360 CFU

Master's Degree Programme: 120 CFU

At this link, more info about the Italian Educational System:

<https://www.unipi.it/index.php/study/item/2265-educational-system>

How do exams' grades work?

If you don't pass or don't accept the final note, you can repeat the exam in the next date available.

In the Italian grading system, the scale ranges from 0 to 30, with 18 as a passing mark. A cum laude may be added to the highest grade (30 e lode), as a special distinction. The lowest passing grade is 18.

How do exams work?

On this portal you can sign up to exams

<https://esami.unipi.it/>

VALUTAMI VALUTazione della didattica ed iscrizione agli esAMI

Benvenuto nel portale di valutazione ed iscrizione agli esami

Q. Inserire uno o più parametri di ricerca

Cognome del docente:
Insegnamento:
Corso di laurea:

Cerca Cancellala

Elenco appelli trovati

AA	CDS	Insegnamento	Codice	CFU	Docente	Moduli
2019/20	GIURISPRUDENZA (Ciclo unico)	DIRITTO AGRARIO	18NN	6	ELEONORA SIRSI	DIRITTO AGRARIO ELEONORA SIRSI
Maturazione	CDS	DIRITTO DELL'IMPRESA, DEL LAVORO E DELLE PUBBLICHE AMMINISTRAZIONI	Insegnamento			
12-02-2020 09:30	Pia A1	2	DIRITTO DELL'IMPRESA-AGRIARIA	18NN	6	ELEONORA SIRSI
16-04-2020 09:30		0				
2019/20	DIRITTO DELL'IMPRESA, DEL LAVORO E DELLE PUBBLICHE AMMINISTRAZIONI (Triennale)	DIRITTO AMMINISTRATIVO	18NN	9	VALENTINA GIOMI	DIRITTO AMMINISTRATIVO VALENTINA GIOMI
13-02-2020 14:00	Sap VI	4				

You have to log-in with your personal credentials, search for the exam, check dates, and when the subscription is open, sign up.

- ● ● REMEMBER: to show up a few minutes before the beginning of exams.
- ● ● REMEMBER: to bring your student booklet.

What about programmes?

Home / Programmi / Ricerca

Programmi - Ricerca

Cognome del docente:
Insegnamento:
Settore scientifico/disciplinare:
Seleziona un anno accademico: 2019/20

Cerca Cancellala

Elenco appelli trovati

CDS	Insegnamento	Codice	CFU	Periodo	Docente	Moduli
RETORE DI RADIOLOGIA MEDICA, PER IMMAGINE E RADIOTERAPIA (ABILITANTE ALLA PROFESSIONE SANITARIA)	SETORE DI ORGANIZZAZIONE AZIENDALE DELLA PRATICA STORIA DELLA MEDICINA	800P	6	Primo semestre	ROSARIA CARONNI	STORIA DELLA MEDICINA ROSARIA CARONNI
RETORE DELLA PREVENZIONE NELL'AMBIENTE E NEI LUOGHI DI LAVORO (ABILITANTE ALLA PROFESSIONE SANITARIA DI TOCCO DELLA PREVENZIONE NELL'AMBIENTE E NEI LUOGHI DI LAVORO) (Triennale)	PRINCIPI DI ORGANIZZAZIONE DEI PROCESSI LAVORATIVI	800P	6	Primo semestre	ROSARIA CARONNI	STORIA DELLA PREVENZIONE ROSARIA CARONNI
STUDI INTERNAZIONALI (Magistrali)	STORIA COSTITUZIONALE DEL REGNO UNITO E DELLA BRANCA	800P	6	Secondo semestre	PROCO NELLO	STORIA COSTITUZIONALE DEL REGNO UNITO E DELLA BRANCA PROCO NELLO

You can also check if classes are in the first or second semester, name and contact of professors, the programme of the course, books to study, exams.

You have to go to lessons according to your study plan.

Some professors upload learning material on the [Moodle Portal](#).

Classes are often not mandatory, you can check the program for non-attending students on the portal Valutami and contact the professor to know what to study for the exam.

What are the University's portals and which information can I find?

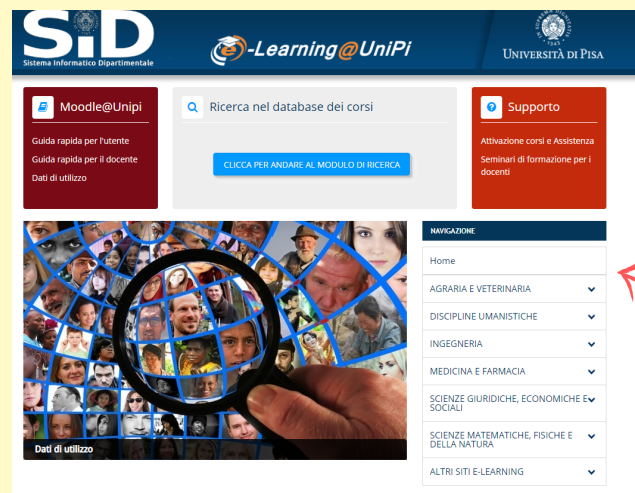


VALUTAMI PORTAL: to sign up for exams, to check programmes of classes.

<https://esami.unipi.it/>

E LEARNING - MOODLE: professors can upload lessons and materials on the portal

<http://elearning.unipi.it/>



WEBSITE OF THE DEPARTMENT: news, study plan, staff's contacts.

TIMETABLES are available on the website of the department. Check the website, they are published a few days before the start of lessons.

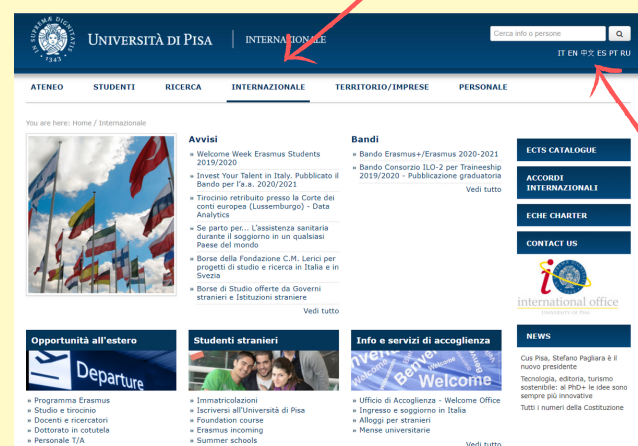


UNIPI WEBSITE: general information and news, bureaucratic procedures, academic offer.

There is an entire section dedicated to foreign students.

The website is available in multiple languages.

<https://www.unipi.it/>



Are there any bureaucratic procedures I should be aware of?

RESIDENCY PERMIT

If you are a non-EU student and you intend to stay in Italy for longer than 3 months, you must apply for a residency permit within the first 8 days of your arrival in Italy.

You can only enroll at the University if you have obtained it or with the Post office receipt which declares that you've already applied for it.

📍 www.unipi.it/visa-and-residency-permit



TAX CODE

Requesting a tax code is free and necessary for subscriptions to certain types of contracts and for Italian health care.

To request it: Agenzia delle Entrate

Address: Galleria G. B. Gerace no. 7/15

Opening hours: Mon-Fri 8.30-12.45; Tues-Thurs 14.45-16.45

Make sure you have a valid identity document and a copy of it.

📍 www.unipi.it/tax-code



HEALTH INSURANCE

Healthcare is available to all European citizens (belonging to EU and EEA member states) who own an EHIC card (Emergency Health Insurance Card) or those who register at the Italian National Health Service.

For non-EU nationals, insurance coverage for healthcare or hospitalization is required to obtain an entry VISA and/or a residency permit for Italy.

📍 www.unipi.it/index.php/insurance



What about fees?

University fees can vary from 356 euros up to 2.452 euros (including € 140 for Regional taxes, and € 16 for stamp duty). The total amount is divided into 4 instalments.

If students don't apply nor win the scholarship and are EU-citizens or reside in Italy they can request a fee reduction on the base of their incomes.

If students don't apply nor win the scholarship but are a non-EU citizens with a study VISA, fees will be reduced on the base of the country of origin.

More details at this link:

 <https://www.unipi.it/index.php/study/itemlist/category/298>

Are there scholarships and fees reductions?


There are many scholarships, fee reductions, grants: [check our website for more info.](#)



UNUPI scholarship

The University allocates 18 merit scholarships to eighteen international students enrolled in one of the twelve Master Degrees taught in English language, or in the Bachelor's Degree in Management for Business and Economics.

More info:

 <https://www.unipi.it/index.php/tuition-fees-and-financial-support/item/2274-unipi-scholarship>




DSU Scholarship

These study grants are awarded by the Tuscany Region. The call to apply is generally published in July.

Students can be granted on the base of their family incomes (then it can be maintained on the base of the merit).

The full scholarship includes free accommodation, meals and a monthly payment to cover extra expenses (sporting activities, books, etc.).


More info:

 <https://www.unipi.it/index.php/tuition-fees-and-financial-support/item/2275-dsu-scholarship>



Invest Your Talent in Italy scholarships

More info:

 <https://www.unipi.it/index.php/tuition-fees-and-financial-support/item/11601-iyt-in-italy-scholarship>



MAECI scholarships

Every year the Ministry of Foreign Affairs and International Cooperation offers scholarships to international students and Italian students who live abroad.

More info:

 <https://www.unipi.it/index.php/tuition-fees-and-financial-support/item/9725-maeci-scholarships>





How can I find an accomodation?

Pisa is a city campus and departments and services are all set in the city center. There are dormitories reserved for students that win the DSU scholarship. Alternatively, it is possible to find a room or a bed in your own shared accommodation.

These are some useful places to look at:

- [Residence Le Benedettine](#) (for booking and info: info@residence.pi.it or phone to 0039 050 28257)
- [Residence Tulipan](#) (for info and booking: tulipan@residencetulipan.it or phone to 0039 050 557502)
- [Pensionato Universitario "G. Toniolo"](#)
- [Hostel Pisa Villa Giulia](#)
- DSU, [Cercoalloggio platform](#)
- [Housinganywhere PISA](#)
- Private housing agency, Facebook pages, bulletin boards for student announcements

Further suggestion at:

<https://www.unipi.it/index.php/student-services/item/2322>



How can I access dining halls?

Students can access and eat a complete meal with discounted prices. Students that own the DSU scholarship have free meals.

You can access using the student card given after the enrolment.

You can recharge it directly at the machines outside the halls.



These are [dining halls in Pisa](#):

- Martiri: via Martiri 7
- Betti: via E. Betti 17
- Cammeo: via C. Cammeo 51
- Rosellini: via I. Rosellini 6
- Campus Praticelli: via G. Berchet 40.



How can I access the Wi-Fi?



WI-FI University of Pisa



UniPisa

You can access, once enrolled, with your Alice Username and password



WI-FI City



Pisa Wi FI



To access the [free Wi-Fi provided by the municipality of the city of Pisa](#), upon first access, register online, fill in the fields, enter the 4-digit PIN which is obtained via SMS. There are hotspots in the whole city.



How can I move around?



Pisa is a city where it is easy to move around either by foot or by bike.

[CicloPi](#) is a bike-sharing service available in Pisa with numerous rental stations. Students can get a pass by signing up at the office in Piazza del Duomo 7 (open Mon-Sun 9.30-13.30) or online.



We also have a local and regional bus service. Students can sign up for reduced rates, and monthly pass.

For more information, visit the COMPAGNIA PISANA TRASPORTI offices or consult [this page](#).

- Trains: www.trenitalia.com
- Taxis: www.cotapi.it
- Taxi number: +39 050.541600



Are there libraries and study rooms?



There are 17 library centers where you can consult the books and borrow them:

📍 <https://www.sba.unipi.it/it/biblioteche>



There are also 5 study rooms:

📍 <https://www.unipi.it/index.php/servizi-dell-universita/item/7441-sale-studio>



What about language courses?



You can attend language courses from a beginner to an advanced level at the CLI - Linguistic Center of the University. There are discounted prices for students.

The CLI also offers different Italian language courses.

📍 <https://www.cli.unipi.it/>



Sport and free time?



The Centro Sportivo Universitario (CUS) offers students the possibility to practice a variety of sports and to sign up for fitness courses. Registration and use of the facilities are free and activities with instructors are at discounted prices.



More information:

📍 cuspisa.it

📍 www.facebook.com/CUSPisa



If you like music and you sing or play an instrument, you can join the [Choir](#) and the [Orchestra](#) of the University.

There are also many museums, cinema and theaters in the city, with discounted prices for students.

There are many events in town during the weekend. Moreover, the students' association and the [MeetYourBuddy service](#) organize periodically dedicated events.



By train you can also easily reach other cities: Lucca, Florence, Siena, Rome, Bologna.



How can I make friends and integrate?



-Go to lessons, libraries, study rooms

- Check Facebook groups and events in town

- Join activities and parties organized by [MeetYourBuddy](#).

-Join activities organized by the [ESN \(Erasmus Student Network\) Association](#)



What should I do if I feel sick?

In case of emergency:



• A&E Cisanello Hospital, via Paradisa no. 2, H24, Telephone: 050.992300



• Dial 118 for an ambulance



• Guardia Medica: guarantees basic support and advice for emergencies at home that occur during the night and during public holidays (from 8 pm-8 am on weekdays, from 10 am on Saturday to 8 am on Monday or the following day if a public holiday). Their address is: in via Garibaldi 198, Pisa, tel. 050.959866

Other useful numbers

CARABINIERI: 112



POLIZIA MUNICIPALE (Police): 050 910.811

POLIZIA STRADALE (Traffic Police): 050 313.921

QUESTURA DI PISA (Police headquarters): +39 050583511



FARMACIA 24H (Pharmacy): 050 560.258

VIGILI DEL FUOCO (fire fighters): 115



SOCCORSO PUBBLICO (Public help/rescue): 113

SOCCORSO STRADALE (Road help/rescue): 803.116

SOCCORSO IN MARE (Maritime Rescue): 1530





SEE YOU SOON IN PISA!

HELP AND CONTACTS



If you have doubts, questions or issues about enrolment, University life, academic matters, life in Pisa, and if you want to be updated about our events, you can make use of the Buddy service.

You can:

 - send an email to: meetyourbuddy@unipi.it to ask your questions or to book an appointment.

 - follow us on Facebook <https://www.facebook.com/Meetyourbuddyunipi-102160704474395/>

 - follow us on Instagram <https://www.instagram.com/meetyourbuddy.unipi/>

**Welcome
Office**

WELCOME OFFICE: open everyday from monday to friday from 11.00 to 13.00.
Lungarno Pacinotti 44, ground floor.
Email: international@unipi.it

For info about enrolment procedure and bureaucratic issues: international@unipi.it

Erasmus Incoming: erasmus.incoming@unipi.it

Erasmus KA107: programmi.internazionali@unipi.it

Free Mover, Exchange: international@unipi.it

Summer Schools: support.summerschool@unipi.it

Foundation Course: studyabroad@unipi.it

For info about calls, requirements, application, timetables, study plans:
check **the department's website** and contact **the department staff**.

